



PINFOLD WORKING GROUP TERMS of REFERENCE

1 Working Group

The Pinfold Working Group is a working group of Acaster Malbis Parish Council.

2 Members

The Pinfold Group comprises a number of councillors and a number of volunteers in the parish.

3 Chair

A chair will be appointed by the working group at their first meeting.

4 Meetings

The working group will call meetings as and when required and these may be in person or remote.

5 Terms of Reference

- The group has no spending powers.
- The group cannot make any decision that binds either party.
- The group will recommend refurbishment plans as follows:
 - Layout of the internal of the Pinfold in terms of borders etc.
 - The location and style of planting in the Pinfold.
 - Costs of refurbishment and planting.
 - Consideration of ongoing maintenance of the area.

The terms of reference of this group may only be changed by the council.

6 Notes

Informal minutes will be made of each meeting and will be circulated to members of the group. A copy of the notes will be sent to the clerk to the council for record keeping purposes.

7 Reporting to Council

The group will report a joint recommendation to the council and the trustees for the respective groups to make a decision as to whether to proceed.