



## Minutes of the Meeting on 10 June 2024

**Venue:** Acaster Malbis Memorial Hall – ordinary meeting on 10 Jun 2024 at 19:30.

**Cllrs:** G Taylor (Chair), J Newark, J Redfearn, D Walker, L Welch.

**Clerk:** C Booth

**Others:** No members of the public.

### 36 Apologies

36.1 Cllr Jones sent their apologies. Cllr Nicholls sent their apologies.

### 37 Declarations of Interest

37.1 No declarations of interest were received from councillors on items on the agenda.

37.2 No written requests for dispensations for disclosable pecuniary interests.

37.3 No requests for dispensation were granted.

### 38 Council Minutes

38.1 Minutes of the council meeting on 20 May 2024 were circulated to all councillors. It was **Resolved:** That these minutes represent a true and correct record and be duly signed by the chair.

### 39 Public Participation

39.1 No members of the public attended the meeting.

### 40 Planning Applications

40.1 24/00922/ABC3 – Change of use of agricultural building – nr Airfield Lane.  
Class Q application noted.

### 41 Planning Decisions

41.1 No new planning decisions were received prior to the meeting.

### 42 City of York Council Ward Member Report

42.1 Cllr Nicholls sent his apologies for this meeting.

### 43 Financial matters

43.1 After considering the payments as detailed in Appendix 1, it was **Resolved:** That the payments are approved and outstanding accounts should be settled.

43.2 The receipts as detailed in Appendix 2 were noted.

43.3 After considering the bank reconciliation report up to 31 May in Appendix 3, it was **Resolved:** That the bank reconciliation report up to 31 May 2024 was approved.

43.4 Internal bank controls were undertaken prior to the meeting for the month of May 2024 by Cllr Redfearn.

### 44 Clerk's Report

44.1 The notice of public rights has been posted on both noticeboards.

- 44.2 A meeting between of the Environment Agency, Yorkshire Water and the councils of Acaster Malbis and Bishopthorpe was held.
- 44.3 A progress update request was made to the Highways Authority on the letters regarding: flood signs, re-siting the noticeboard, and additional village boundary signs.
- 44.4 Various vegetation issues obscuring road signs have been reported to COYC.
- 44.5 NALC have advised they are creating a network for micro councils of less than £10k.
- 44.6 The declaration of acceptance of office has been sent to COYC.
- 44.7 The defibrillator at AMMH was taken offline due to a perceived fault. This was investigated and the defibrillator put back on line.
- 44.8 The flower tower has been refreshed with summer bedding plants. It was noted that there is some clay at the bottom of the planter which according to the manufacturer is not required. This is to be removed at the next plant change.
- 44.9 The insurance cover with Zurich has been purchased and is now in effect.

#### **45 Public Rights of Way**

- 45.1 The decision of the Inspector to confirm the change from footpath to bridleway of the path from Acaster Lane along the river known as 'Acaster Malbis 8' was noted.
- 45.2 It was noted that the proposed route of the right of way from Acaster Lane to Darling Lane through Chestnut Farm had in fact been used for many years already.

#### **46 Balsam Bash**

- 46.1 The date have been posted to Facebook and the WhatsApp group. There are 13 volunteers so far with 3 coming from Bishopthorpe. The website and poster are to be updated.

#### **47 The Slipway Lease**

- 47.1 After considering the supplied quotation it was:

**Resolved:** To Appoint Savills as the surveyor to asses fair rent for the Slipway.

#### **48 Acaster Festival**

- 48.1 The council wished to thank the organisers, volunteers and everyone involved in the 2024 May Festival for their hard work in creating another successful event in the village.

#### **49 Correspondence**

- 49.1 Email received from Quickline regarding the full fibre rollout – meeting arranged.
- 49.2 Email received from COYC regarding quarterly bus shelter cleaning – no further action.
- 49.3 White Rose Bulletin (May 24).
- 49.4 Weekly list of planning applications from COYC.

#### **50 Training and Employment**

- 50.1 The local branch meeting of the YLCA has been re-arranged again and is now scheduled for 18 June 2024.
- 50.2 A meeting to receive information about the Quickline fibre deployment has been arranged for 11 June 2024.

#### **51 Policing and Security**

- 51.1 The Community Speedwatch team have not been deployed since the previous meeting as there have been significant road works in the area.
- 51.2 An email has been sent requesting assessment of Mill Lane for the Speedwatch scheme.
- 51.3 It was noted from the Police UK website:  
April: 1 drug related crime.

**52 Information or items for inclusion on next meeting agenda**

52.1 Q1 budget review.

**53 Date of the Next Meeting**

53.1 To next meeting of the council will be held on 8 July 2024 in the Memorial Hall.

Chairman:

Date approved: **8 July 2024**

Acronyms:

AMPC Acaster Malbis Parish Council

COYC City of York Council

AMMH Acaster Malbis Memorial Hall

YLCA Yorkshire Local Council Association

## Appendix 1 - Payments

| To Whom              | s137 | N/A | Description                 | Total          |
|----------------------|------|-----|-----------------------------|----------------|
| Dalbys Nurseries     |      | A   | Flower Tower Refresh        | 47.25          |
| B & Q                |      | A   | Flower Tower Refresh        | 15.00          |
| HSBC Bank            |      | N   | Bank Charges                | 8.00           |
| C.H.Booth            |      | A   | Clerk's Salary              | 399.00         |
| HMRC - PAYE Deducted |      | A   | HMRC Tax                    | 6.60           |
| C.H.Booth            |      | A   | Clerk's Office Allowance    | 25.00          |
| C.H.Booth            |      | A   | Clerk's Telephone Allowance | 18.00          |
|                      |      |     | <b>Total</b>                | <b>£518.85</b> |

**Transfer of £518.85 from Money Manager to Current Account.**

## Appendix 2 - Receipts

| From Whom | Description  | Total        |
|-----------|--------------|--------------|
|           |              | 0.00         |
|           | <b>Total</b> | <b>£0.00</b> |

## Appendix 3 - Bank Reconciliation

| Cash Book        | On              | Total             |
|------------------|-----------------|-------------------|
| Cash in hand     | 01/04/2024      | 11,396.16         |
| Receipts to date | 31/05/2024      | 3,308.86          |
| Payments to date | 31/05/2024      | (2,003.96)        |
|                  | <b>Total(A)</b> | <b>£12,701.06</b> |

| Bank                   | On              | Total             |
|------------------------|-----------------|-------------------|
| HSBC Money Manager     | 31/05/2024      | 12,201.06         |
| HSBC Community Account | 31/05/2024      | 500.00            |
| Petty Cash             | 31/05/2024      | 0.00              |
|                        | <b>Total(B)</b> | <b>£12,701.06</b> |

As totals **A = B** there no issue to report.