



Minutes of the Ordinary Meeting on 11 March 2024

- Venue:** Acaster Malbis Memorial Hall – ordinary meeting on 11 Mar 2024 at 19:30.
- Cllrs:** G Taylor (Chair), R Jones, J Newark, I Nilsson-Forrest, J Redfearn, D Walker, L Welch.
- Clerk:** C Booth,
- Others:** No members of the public.

188 Apologies

- 188.1 Cllr Nicholls sent their apologies.

189 Declarations of Interest

- 189.1 No declarations of interest were received from councillors on items on the agenda.
- 189.2 No written requests for dispensations for disclosable pecuniary interests.
- 189.3 No requests for dispensation were granted.

190 Council Minutes

- 190.1 Minutes of the council meeting on 12 February 2024 were circulated to all councillors. It was **Resolved:** That these minutes represent a true and correct record and be duly signed by the chair.

191 Public Participation

- 191.1 No members of the public attended the meeting.

192 Planning Applications

- 192.1 24/00012/FUL – Hall Garth – Reinstatement of 3 moorings and access.
No objection, but concerns about the paved area over the public footpath.
- 192.2 24/00238/FUL – Fairholme – Demolition and erection of new dwelling.
No objection.

193 Planning Decisions

- 193.1 23/01656/FUL – Livery Stables nr Broket Court – Underground pumping station.
Approved.

194 City of York Council Ward Member Report

- 194.1 No report available from Cllr Nicholls.

195 Financial matters

- 195.1 After considering the payments as detailed in Appendix 1, it was **Resolved:** That the payments are approved and outstanding accounts should be settled.
- 195.2 The receipts as detailed in Appendix 2 were noted.
- 195.3 After considering the bank reconciliation report up to 29 February in Appendix 3, it was **Resolved:** That the bank reconciliation report up to 29 February 2024 was approved.
- 195.4 Internal bank controls were undertaken prior to the meeting for the month of February 2024 by Cllr Redfearn.

196 Clerk's Report

- 196.1 A request for an extension of time for 24/00012/FUL was granted
- 196.2 A letter has been sent to the Highways Authority regarding the installation of a noticeboard on a highway verge. A response was received and included in the Noticeboard Report.
- 196.3 A letter has been sent to the Highways Authority regarding the flood signs in the village and requesting permission to open/close them.
- 196.4 An email was sent to Acaster Marine regarding possible overnight camping at the Slipway. A reply was received allaying concerns.
- 196.5 The internal audit of the council has been rescheduled for 8 April 2024.

197 Council Assets

- 197.1 The annual inspection of assets was carried out by Cllrs Redfearn and Walker on 20 Feb 2024. The [Asset Inspection Report](#) was received and noted.
- 197.2 The asset list was reviewed. It was agreed to get estimates for the rebuild costs of the Pinfold and Bus Shelter for insurance purposes.

198 Internal Control Review

- 198.1 A review of internal control systems was carried out by Cllr Redfearn on 5 Mar 2024. The [Review of Internal Control Report](#) was received and noted.

199 D-Day 80

- 199.1 Cllr Nilsson-Forrest declared an interest as the discussion progressed and did not vote on the final proposal.
- 199.2 After a discussion on the possibilities for this event and noting the proximity to the May Festival, it was:
Resolved: To hold a small event by lighting the beacon, and retiring to the Ship Inn.

200 Noticeboard

- 200.1 After a lengthy discussion on the [Noticeboard Report](#), it was:
Resolved: To pursue the installation of a new noticeboard near to the post box on Mill Lane.

201 Pinfold Refurbishment

- 201.1 Upon reviewing the terms of reference for a working group to consider the refurbishment of the Pinfold, it was:
Resolved: To create a working group comprising Cllrs Newark and Welch with an approved [Terms of Reference](#).

202 Great British Spring Clean

- 202.1 The information from COYC was received late and it was agreed that it was too late to register a formal event with COYC. A note will be made in the calendar to add an agenda item in January 2025.

203 Correspondence

- 203.1 Email regarding regarding re-routing No 21 bus – concerns passed to Cllr Nicholls.
- 203.2 Noted: White Rose Bulletin (Feb 15, Mar 1).
- 203.3 Noted: Clerks and Councils Direct (Mar 2024).
- 203.4 Noted: Weekly list of planning applications from COYC.

204 Training and Employment

- 204.1 There were no reports of training or external meetings.

205 Policing and Security

205.1 The Community Speedwatch team was deployed once since the last meeting. No vehicles exceeding the 30mph limit.

205.2 It was noted from the Police UK website:
January: 1 violent and sexual assault.

206 Public Exclusion

206.1 Resolved: To exclude the public for the discussion on items 207 and 208.

207 Staff

207.1 The annual appraisal of the clerk was received and noted.

207.2 The salary of the clerk was considered, and it was:

Resolved: That the clerk's payscale would be increased by 1pt to SCP18 effective April 2024.

208 The Slipway Lease

208.1 A discussion was held on the rent of the Slipway for 2025-2027, and it was:

Resolved: To seek quotations for a surveyor to establish fair rent for the Slipway.

209 Information or items for inclusion on next meeting agenda

209.1 To consider the appointment of a trustee to Acaster Malbis Memorial Hall.

209.2 To consider replacing the village boundary signs.

210 Date of the Next Meeting

210.1 The next meeting of the council will be held on 8 April 2024 in the Memorial Hall.

Chairman

Date approved: 8 Apr 2024

Acronyms:

AMPC Acaster Malbis Parish Council

COYC City of York Council

AMMH Acaster Malbis Memorial Hall

YLCA Yorkshire Local Council Association

Appendix 1 - Payments

To Whom	s137	N/A	Description	Total
Advanced Computer Solutions		A	Website Fees	144.00
HMRC		N	HMRC Tax	15.80
Acaster Malbis Memorial Hall		A	AMMH Room Hire	260.00
HMRC		N	HMRC Tax	15.80
C.H Booth		N	Clerk's Salary	436.20
			Total	£871.80

Transfer of £871.80 from Money Manager to Current Account.

Appendix 2 - Receipts

From Whom	Description	Total
		0.00
	Total	£0.00

Appendix 3 - Bank Reconciliation

Cash Book	On		Total
Cash in hand	01/04/2023		11,842.33
Receipts to date	29/02/2024		8,571.18
Payments to date	29/02/2024		(8,195.18)
Total(A)			£12,218.33
Bank	On		
HSBC Money Manager	29/02/2024		11,718.33
HSBC Community Account	29/02/2024		500.00
Petty Cash	29/02/2024		0.00
Total(B)			£12,218.33

As totals **A = B** there no issue to report.