

## Notice and Summons for Meeting on 11 Mar 2024

### Councillors:

G Taylor (Chair), R Jones, J Newark, I Nilsson-Forrest, J Redfearn, D Walker, L Welch.

**You are hereby summoned to attend the following meeting:**

### Acaster Malbis Parish Council Meeting

**When:** Monday 11 March 2024 at 19:30

**Where:** Acaster Malbis Memorial Hall, Acaster Malbis

Members of the press and public are invited to attend, [rules of attendance](#) are available on our website.

*Craig Booth*

Craig Booth, Clerk

posted: **4 Mar 2024**

## Meeting Agenda

### 188 Apologies

188.1 To receive apologies and approve reasons for absence.

### 189 Declarations of Interest

189.1 To receive declarations of interest from councillors on items on the agenda.

189.2 To receive written requests for dispensations for disclosable pecuniary interests (if any).

189.3 To grant any requests for dispensation as appropriate.

### 190 Council Minutes

190.1 To confirm the minutes of the council meeting on **12 February 2024** as a correct record.

### 191 Public Participation

191.1 Fifteen minutes is allocated for public participation. Up to five members of the public will be given no more than three minutes each to speak.

## Planning & COYC Repoort

### 192 Planning Applications

192.1 24/00012/FUL – Hall Garth - Reinstatement of 3 mooring and access.

192.2 24/00238/FUL – Fairholme – Demolition and erection of new dwelling.

192.3 Any applications received after the agenda was posted.

### 193 Planning Decisions

193.1 To receive an update from the Planning Coordinator on planning decisions by COYC.

## **194 City of York Council Ward Member Report**

- 194.1 To consider matters raised with/by the Ward Member Cllr M Nicholls.

### Finance

## **195 Financial matters**

- 195.1 To approve/note payments as detailed in Appendix 1 and any payments after posting agenda.  
195.2 To note receipts as detailed in Appendix 2.  
195.3 To approve the bank reconciliation report up to 29 February 2024 in Appendix 3.  
195.4 To note the internal controls undertaken prior to the meeting.

### Discussion & Decision Items

## **196 Clerk's Report**

- 196.1 To receive the clerk's report on matters since the last meeting.

## **197 Council Assets**

- 197.1 To Receive a report of the yearly inspection of council assets (see Appendix 4).  
197.2 To review the current asset valuation in the asset register in Appendix 5.

## **198 Internal Control Review**

- 198.1 To receive and consider the recommendation of the annual review of internal control report in Appendix 6.

## **199 D-Day 80**

- 199.1 To consider the D-Day 80 Beacons celebration on 6 June 2024.

## **200 Noticeboard**

- 200.1 To consider updates on the replacement of the noticeboard at AMMH (see Appendix 7).

## **201 Pinfold Refurbishment**

- 201.1 To consider creating a working group to provide proposals on renovating the pinfold (GD10). The terms of reference are in appendix 8.

## **202 Great British Spring Clean**

- 202.1 To consider any cleaning actions as part of COYC's Great British Spring Clean initiative.

### Correspondence, Training & Security

## **203 Correspondence**

To consider the following new correspondence and decide action where necessary.

- 203.1 Email received from resident regarding No 21 bus.  
203.2 White Rose Bulletin (Feb 15, Mar 1).  
203.3 Clerks and Councils Direct (Mar 2024).  
203.4 Weekly list of planning applications from COYC.

## **204 Training and Employment**

204.1 To receive reports from councillors having attended training or meetings of outside bodies.

## **205 Policing and Security**

205.1 To receive a Community Speed Watch report.

205.2 To receive local crime reports.

## Confidential Items

## **206 Public Exclusion**

206.1 To consider excluding members of the press and public due to the confidential nature of the following items.

## **207 Staff**

207.1 To receive the clerk's yearly appraisal.

207.2 To consider and review the salary of the clerk.

## **208 The Slipway Lease**

208.1 To consider the increase in rent for the 3-year period commencing 2025.

## Next Meeting

## **209 Information or items for inclusion on next meeting agenda**

209.1 To include any item on the agenda for the next meeting.

209.2 To exchange information not on the agenda. No discussion or decision may take place.

## **210 Date of the Next Meeting**

210.1 To next meeting of the council will be held on 8 April 2024 in the Memorial Hall.

### Acronyms:

AMPC Acaster Malbis Parish Council

COYC City of York Council

AMMH Acaster Malbis Memorial Hall

YLCA Yorkshire Local Council Association

## Appendix 1 - Payments

To Whom	s137	N/A	Description	Total
Advanced Computer Solutions		A	Website Fees	144.00
HMRC		N	HMRC Tax	15.80
Acaster Malbis Memorial Hall		A	AMMH Room Hire	260.00
HMRC		N	HMRC Tax	15.80
C.H Booth		N	Clerk's Salary	436.20
			<b>Total</b>	<b>£871.80</b>

**Transfer of £797.19 from Money Manager to Current Account.**

## Appendix 2 - Receipts

From Whom	Description	Total
		0.00
	<b>Total</b>	<b>£0.00</b>

## Appendix 3 - Bank Reconciliation

Cash Book	On		Total
Cash in hand	01/04/2024		11,842.33
Receipts to date	29/02/2024		8,571.18
Payments to date	29/02/2024		(8,195.18)
<b>Total(A)</b>			<b>£12,218.33</b>

Bank	On		
HSBC Money Manager	29/02/2024		11,718.33
HSBC Community Account	29/02/2024		500.00
Petty Cash	29/02/2024		0.00
<b>Total(B)</b>			<b>£12,218.33</b>

As totals **A = B** there no issue to report.

## Appendix 4 - [Asset Inspection Report](#)

## Appendix 5 - [Asset Register](#)

## Appendix 6 - [Internal Control Review](#)

## Appendix 7 - [Noticeboard Report](#)

## Appendix 8 - [Pinfold Group TOR](#)