



Minutes of the Acaster Malbis Parish Council Meeting on 13 Mar 2023

Venue: Acaster Malbis Memorial Hall – Ordinary meeting on 13 Mar 2023 at 19:30.

Cllrs: G Taylor (Chair), B Hawkins, R Jones, J Newark, J Redfearn, D Walker

Clerk: C Booth

Others: Ward Councillor J Galvin and no members of the public.

165 Apologies

165.1 Cllr Harlington sent his apology and the reason was approved.

166 Declarations of Interest

166.1 No declarations of interest were received from councillors on items on the agenda.

166.2 No requests for dispensations for disclosable pecuniary interests.

166.3 No requests for dispensation were granted.

167 Council Minutes

167.1 Minutes of the council meeting on **13 Feb 2023** were circulated to all councillors. It was

Resolved: That these minutes represent a true and correct record and be duly signed by the Chair.

168 Public Participation

168.1 No members of the public who were present requested to speak at the meeting.

169 Planning Applications

169.1 23/00245/FUL – Beechlands (Acaster Marine) – Erection of new industrial units.

AMPC has no objection but has concerns regarding accessibility to the site and levels of increased road traffic in the area.

170 Planning Decisions

170.1 23/00061/FUL – Fairholme – New dwelling to replace existing agricultural building.

Approved.

171 City of York Council Ward Member Report

171.1 Old School Medical Practice: the lease on the property in Church Lane expires in 2024 and an extension to the lease is unlikely. Due to the lack of an alternative suitable building, there seems little likelihood of a practice continuing in Bishopthorpe.

171.2 Pot-holes remain an issue but some have been repaired along Intake Lane. With new Health and Safety protocols being introduced by COYC, highway repairs may be impacted going forward.

171.3 Marina at Bishopthorpe: initial plans have been produced on social media, but no plans have been submitted to COYC. The proposed plan lies on Bishopthorpe Ings and is within York's Green Belt.

171.4 Sim Balk Lane: initial plans have been produced on social media for the addition of 114 affordable home adjacent to York College, but no plans have been submitted to COYC. This area lies within the York's Green Belt.

172 Clerk's Report

172.1 The agenda for the annual meeting of the parish has been prepared and published.

172.2 Notices and social media posts for the Great British Spring Clean 2023 have been displayed.

172.3 The missing footpath finger posts (Acaster Lane and Appleton Road) have been replaced by COYC.

172.4 The Platinum Jubilee tree appears to have survived last year's dry spell and is now showing tip buds.

173 Clerk's Contract of Employment

173.1 The contract of employment was discussed by the council and it was

Resolved: That the contract of employment was approved with a salary point of SCP17 in the LC1 range.

173.2 The trigger point for pension auto-enrolment will not be reached and a letter giving pension options will be sent to the clerk.

174 Scout Litter Pick 2023

174.1 Cllr Walker reported that there was not much litter along the bank and it was

Resolved: That there would be no Scout Litter Pick this year.

174.2 The small amounts of litter present would be removed by either the GB Spring Clean 2023 campaign or the Balsam Bash 2023 campaign.

175 Balsam Bash 2023

175.1 It was agreed that this year's campaign would start in June before the flowers develop. Dates will be released nearer the time and published on the council website.

175.2 Websites, social media and leafletting will be used to attract volunteers. Announcements will be made at the May Festival to attract more volunteers.

176 Coronation of King Charles III

176.1 The Memorial Hall have requested that matting is used to help protect the floor from bar spills and aid cleaning during the Coronation Tap Room event.

176.2 Risk Assessments for the event and for the beacon lighting will be required.

177 Closure of Old School Medical Practice – Bishopthorpe

177.1 A letter has been written to the Old School Medical Practice raising concerns for those without personal transport. OSMP have suggested meeting to discuss further.

177.2 Councillor N Ayre was contacted and provided and provided an update and some background information regarding the complexities of this issue.

177.3 Julian Sturdy MP was contacted but there has been no response to date.

178 Memorial Hall Management Committee

178.1 Cllr Jones stated that his preference not to be part of the management committee going forward. After some discussion on possible candidates it was

Resolved: That the council would appoint Mr Adam Doyle to the Memorial Hall management committee.

179 Correspondence

- 179.1 White Rose Update (17 Feb, 3 Mar) - noted.
- 179.2 Clerks & Councils Direct (March 2023) - noted.
- 179.3 Weekly list of planning applications from COYC – noted.

180 Financial matters

- 180.1 Payments as detailed in Appendix 1. It was
Resolved: To settle outstanding accounts with immediate effect.
- 180.2 The receipts as detailed in Appendix 2 were noted.
- 180.3 After consideration of the bank reconciliation report in Appendix 3, it was
Resolved: That council approved the bank reconciliation up to **28 February 2023**.
- 180.4 Internal bank control checks were carried out prior to the meeting by Cllr Hawkins for the month of February 2023.

181 Training and Employment

- 181.1 Cllr Newark and the clerk attended a webinar titled Road Safety and Speed Awareness Concerns. The webinar was a little disappointing and could not be recommended to other councillors.

182 Policing and Security

- 182.1 It was noted from the UK Crime Stats website:
 - January: 1 violent.

183 Information or items for inclusion on next meeting agenda

- 183.1 No items were identified to be included on the next agenda.
- 183.2 The following information was exchanged regarding the Local Election 2023:
 - Nomination forms were handed out to those wishing to stand again.
 - Completed nomination forms need to be sent (by hand) before 4 April 2023 at 16:00.

184 Date of the Next Meeting

- 184.1 The next ordinary meeting of the council will be held on 17 April 2023 in the Memorial Hall.

Chairman

Date approved: 17 Apr 2023

Acronyms:

AMPC	Acaster Malbis Parish Council	COYC	City of York Council
AMMH	Acaster Malbis Memorial Hall	YLCA	Yorkshire Local Council Association
OSMP	Old School Medical Practice		

Appendix 1

Payments to note/approve

To whom	Description	Total
Advanced Computer Solutions	Website Fees	144.00
Acaster Malbis Memorial Hall	AMMH Room Hire	200.00
C.H.Booth	Clerk's Telephone Allowance	12.00
C.H.Booth	Clerk's Office Allowance	16.00
HSBC Bank	Bank Charges	8.00
	Total	£380.00

Transfer of £380.00 from Money Manager to Current Account.

Appendix 2

Receipts to note

From whom	Description	Total
	Total	£0.00

Appendix 3

Bank Reconciliation

Bank	On	Total
HSBC Money Manager	28/02/2023	11,696.62
HSBC Community Account	28/02/2023	500.00
Petty Cash	28/02/2023	0.00
	Total (A)	£12,196.62

Cash Book	On	Total
Cash in hand	01/04/2022	15,464.75
Receipts to date	28/02/2023	8,036.85
Payments to date	28/02/2023	-11,304.98
	Total (B)	£12,196.62

As totals **A = B** there no issue to report.