



Minutes of the Acaster Malbis Parish Council Ordinary Meeting on 12 Sep 2022

Cllrs: G Taylor (Chair), B Hawkins, R Jones, J Newark, J Redfearn, D Walker

Clerk: C Booth

Others: No members of the public.

Death of Queen Elizabeth II

The council sends its condolences and deepest sympathy to all members of the Royal Family at this sad and difficult time.

The council held a 1 minute silence in memory of Queen Elizabeth II who died peacefully on 8 September 2022.

The Queen is dead, long live the King!

74 Apologies

74.1 Apologies were received from Cllr Harlington and the reason for absence was approved. Cllr Galvin also sent his apologies.

75 Declarations of Interest

75.1 No declarations of interest were received from councillors on items on the agenda.

Cllr Taylor declared an interest in item 78.2 and would not vote on the matter.

75.2 No requests for dispensations for disclosable pecuniary interests.

75.3 No requests for dispensation were granted.

76 Council Minutes

76.1 Minutes of the council meeting on **11 Jul 2022** were circulated to all councillors. It was

Resolved: That these minutes represent a true and correct record and be duly signed by the Chair.

77 Public Participation

77.1 No members of the public were present at the meeting requesting to speak.

78 Planning Applications

78.1 22/01739/FUL – 33 Mill Lane – Two storey side extension and single storey rear extension. AMPC has no objection to this application.

78.2 22/01440/FUL – Inglewood, Mill Lane – One and half storey side extension with dormers. AMPC has no objection to this application.

79 Planning Decisions

79.1 22/00159/FUL – 7 Cherry Tree Drive, Mt Pleasant – Installation of step lift. Application granted by COYC.

- 79.2 21/02585/FUL – Chestnut Farm – Toilet block conversion to holiday cottage.
Application refused by COYC due to issues about flooding.
- 79.3 22/01155/FUL – Bramblewick, Mill Lane – Porch extension.
Application granted by COYC.
- 79.4 22/01311/FUL – Portland Cottage – Single storey side extension.
Application granted by COYC.

80 City of York Council Ward Member Report

Cllr Galvin was not present for the meeting.

81 Clerk's Report

- 81.1 The clerk reported that the following activities had taken place since the last meeting:
- The new IT equipment (laptop and colour printer) has been purchased within the £1,200 budget.
 - The flower planter has been made level – thanks to Cllr Taylor for organising this.
 - The tree planted for the jubilee is not in great health. There are still some green leaves present and it is hoped it will recover in the spring.
 - A request has been made to the AMMH trustees for permission to site a new defibrillator at the Memorial Hall.
 - The website has updated with a new FAQ section to answer questions and provide information on the most common issues in the area.
 - The defibrillator on Mill Lane requires a software update. This will mean it will be unavailable for a short period whilst the update is being carried out.
 - Insurance details have been requested and received from Acaster Marine confirming that the Slipway has insurance cover.

82 Meeting Dates

- 82.1 It was noted that the meeting proposed for 10 April 2023 is a bank holiday and so should be 17 April 2023. With this change, it was
Resolved: To approve the dates given in Appendix 4.

83 Assets of Community Value

- 83.1 After a discussion on this topic it was
Resolved: That applications will be made to COYC on the following community assets: the Memorial Hall, the Ship Inn, Holy Trinity Church and Acaster Malbis Chapel.

84 New Defibrillator

- 84.1 The council is considering a donation/purchase scheme to fund the new purchase of a new defibrillator. This will be discussed further in the October meeting.

85 Correspondence

- 85.1 White Rose Update (22 Jul, 5 Aug, 2 Sep) - noted.
- 85.2 Law and Governance (Aug 2022) - noted.
- 85.3 CPRE Bulletin Sep 2022 – noted.
- 85.4 Clerks and Councils Direct September 2022 – noted.
- 85.5 Weekly list of planning applications from COYC.
- 85.6 Email from visitor advising of site of Japanese Knotweed along the river bank past the slipway.
The message was sent to the landowner who advised that it was scheduled to be treated in October.
- 85.7 Email from resident about slow response of the website.
The website was suffering from a denial of service attack that lasted about 5 days.

86 Financial matters

86.1 Payments as detailed in Appendix 1. It was

Resolved: To settle outstanding accounts with immediate effect.

86.2 The receipts as detailed in Appendix 2 were noted.

86.3 After consideration of the bank reconciliation report in Appendix 3, it was

Resolved: That council approved the bank reconciliation up to **31 August 2022**.

86.4 Internal bank control checks were carried out prior to the meeting by Cllr Hawkins for the months of July and August 2022.

87 Training and Employment

87.1 There were no reports of training or external meetings.

88 Policing and Security

88.1 It was noted from the UK Crime Stats website:

- June: 6: Anti-social Behaviour; 1: violent crime recorded.

No further action is necessary.

89 Information or items for inclusion on next meeting agenda

89.1 The following items should be included on the next agenda.

- To consider the location and purchasing of a new defibrillator.

89.2 To exchange information not on the agenda. There was no additional information to exchange.

90 Date of the Next Meeting

90.1 The next ordinary meeting of the council will be held on 10 October 2022 in the Memorial Hall.

Chairman

Date approved:

Acronyms:

AMPC	Acaster Malbis Parish Council	COYC	City of York Council
AMMH	Acaster Malbis Memorial Hall	YLCA	Yorkshire Local Council Association

Appendix 1

Payments to note/approve

To whom	Description	Total
HSBC Bank	Bank Charges - July	8.00
Currys Business	Laptop Computer	780.00
Printerland	Colour Printer	479.99
HSBC Bank	Bank Charges - August	8.00
	Total	£1,275.99

Transfer of £1,275.99 from Money Manager to Current Account.

Appendix 2

Receipts to note

From whom	Description	Total
	Total	£0.00

Appendix 3

Bank Reconciliation

Bank	On		Total
HSBC Money Manager	31/08/2022		9,625.67
HSBC Community Account	28/08/2022		492.00
Petty Cash	31/08/2022		0.00
		Total (A)	£10,117.67

Cash Book	On		Total
Cash in hand	01/04/2022		15,464.75
Receipts to date	31/08/2022		2,423.22
Payments to date	31/08/2022		-7,770.30
		Total (B)	£10,117.67

As totals **A = B** there no issue to report.

Appendix 4

Meeting Schedule 2023

When	Purpose
9 January	Council meeting
13 February	Council meeting
13 March	Council meeting
20 March	Annual meeting of the parish
17 April	Council meeting
8 May	Annual meeting of the council (election of chairman)
12 June	Council meeting
10 July	Council meeting
11 September	Council meeting
9 October	Council meeting
13 November	Council meeting