



Minutes of the meeting of Acaster Malbis Parish Council ('the Council') held on **Monday 7 March 2022** in the Acaster Malbis Memorial Hall. The Chairman opened the meeting at 19:30.

Councillors: W G Taylor (Chairman), B Hawkins, P Harlington, R Jones, J Redfearn, D Walker.

Clerk: C Booth

Open Forum: One member of the public attended the meeting.

MINUTES

1. Apologies

1.1. To receive apologies and approve reasons for absence.

All councillors were present.

1.2. To confirm the co-option of a new councillor.

Resolved: to co-opt Jane Redfearn as a member of the Council.

1.3. To receive a signed Declaration of Acceptance of Office.

A Declaration of Acceptance of Office was signed by Councillor Jane Redfearn who then took her seat in the meeting.

2. Declarations of Interest

2.1. To receive declarations of interest from councillors on items on the agenda.

As a trustee of Acaster Malbis Memorial Hall, Cllr Jones declared a potential interest in item 7.4.

2.2. To receive written requests for dispensations for disclosable pecuniary interests (if any).

There were none.

2.3. To grant any requests for dispensation as appropriate

There were none.

3. Previous Minutes

3.1. To confirm the minutes of the ordinary meeting held on **14 February 2022** as a true and correct record.

Resolved: the minutes were approved as true and correct record of the meeting.

4. To Consider Ongoing Issues

4.1. To receive the clerk's report on matters since the last meeting.

The clerk reported the following matters:

- Cllr Booth resigned on 16 Feb. The notice of casual vacancy has been posted to noticeboards and submitted to COYC.

- The council has submitted its response to application 22/00236 – 63 Mill Lane.
- New procedures have been started dealing with Co-option of Councillors and Public Participation at Meetings including video and audio recording.
- The Council's reference number has been obtained in preparation for the annual VAT126 claim.
- Various flood warnings have been posted on Facebook using the Council's social media account with information provided by the Acaster Malbis Flood Warden.

4.2. To discuss the arrangements for the Queen's Platinum Jubilee.

Discussion was held on tree planting for the Jubilee. Cllr Harlington offered to investigate this further looking at variety, locations and pricing of suitable trees. Action: PH

Cllr Walker advised that an image of the hinds on the heraldic shield is needed for the painters so that the shield can be renovated. Action CB

5. Planning

5.1. Any applications received after this Agenda was posted.

There were none.

5.2. To receive an update from Cllr Walker on planning decisions by COYC.

Cllr Walker advised that there were recent updates.

6. Ward Member – Councillor J C Galvin

6.1. To consider matters raised with/by the Ward Member.

Councillor Galvin was not present at the meeting.

7. Matters requested by councillors or clerk

7.1. To consider the co-option of a new councillor.

The casual vacancy posted expires on 8 March, and a new co-option notice will be posted to expire on 11 April. The clerk advised that an eligible person has shown interest in the vacancy.

7.2. To approve the internal auditor for 2021-22.

Resolved: to appoint D Walkden as the internal auditor.

7.3. To discuss the arrangements for lighting the beacon on the Queen's Platinum Jubilee.

North Yorkshire Fire attend site to discuss the risk assessment for lighting of the beacon. NYFR were satisfied with the use of a telehandler and basket with a torch on a pole for lighting of the beacon. These details to be added to the risk assessment.

7.4. To consider Assets of Community Value for the parish.

After a broad discussion on this topic, the Council felt that wider community feedback should be sought before making a final decision and taking the process further.

7.5. To discuss the feasibility of a hydro-electric generator at the weir.

The feasibility of this scheme was discussed, and it was regarded that with an ROI of 50 years, the scheme did not represent good value at present. The scheme may be re-visited if the economic conditions change that affect the viability of such a scheme.

8. To consider the following new correspondence and decide action where necessary:

8.1. Newsletters and Magazines Circulated

- White Rose Update
- YLCA Training Programme
- CPRE Newsletter
- 2021/22 Revised JJC Salary Scales
- Clerks and Councils Direct (March 2022)

8.2. White Rose Update

The following items were noted from White Rose Update:

- The cut-off date has been removed for registering historic rights of way.
- Boundary review consultation hearings in Yorkshire – York is not affected.

9. Financial matters

9.1. To note/approve payments as detailed below.

To whom	Description	Total
Advanced Computer Solutions	Website Fees	£144.00
HSBC Bank	Bank Charges	£8.00
	Total	£152.00

Resolved: to settle outstanding accounts with immediate effect.

9.2. To note receipts as detailed below.

From whom	Description	Total
	Total	£0.00

There were no receipts to note.

9.3. To note the budget situation in Appendix 3.

The current budget vs actual expenditure was noted. It was agreed that the budget would in future be reviewed quarterly in line with the AMPC Financial Regulations.

9.4. To approve a bank reconciliation given below.

Bank	On	Total
HSBC Money Manager	28/02/2022	£15,116.38
HSBC Community Account	28/02/2022	£500.00
Petty Cash	28/02/2022	£0.00
	Total (A)	£15,616.38

Cash Book	On	Total
Cash in hand	01/04/2022	£9,630.80
Receipts to date	28/02/2022	£8,015.93
Payments to date	28/02/2022	-£2,030.35
	Total (B)	£15,616.38

As totals **A = B** there no issues to report.

Resolved: to approve the bank reconciliation report to 28 February 2022.

9.5. To note the internal controls undertaken prior to the meeting.

The internal control process was undertaken by Cllr Hawkins prior to the meeting, and the receipt of signed Bank Reconciliation report for February was noted.

10. Training and Employment

There were no reports of training or external meetings to receive.

11. Policing and Security

11.1. To receive local crime reports.

The [UK Crime Stats](#) website has not been updated since the last meeting.

12. To note information or items for inclusion on next meeting agenda

There were none.

13. To Confirm the date of the Next Meeting

Resolved: the date of the next is confirmed as 11 April 2022.

Chairman

Date approved: 11 April 2022

Acronyms:

- AMPC Acaster Malbis Parish Council
- COYC City of York Council