



# Acaster Malbis Parish Council

**All Parish Councillors are summoned to attend** the next meeting of Acaster Malbis Parish Council, to be held on **Monday 13 September 2021 at 19:30** in the Acaster Malbis Memorial Hall.

There will be a public session before the meeting, and this will commence at 7:30 pm. Members of the public must adhere to the rules set by the council for this session. The rules can be downloaded from the Notices section of the Parish Council website.

The COVID risk assessment for the Memorial Hall can be found at:

<https://usercontent.one/wp/www.ammh.co.uk/wp-content/uploads/2020/08/AMMH-Covid-19-Risk-Assessment-v2-.rtf>

## AGENDA

### 1. Apologies

1.1. To receive apologies and approve reasons for absence.

### 2. Declarations of Interest

- 2.1. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
- 2.2. To receive and consider any applications for dispensation.

### 3. Previous Minutes

3.1. To confirm the minutes of the ordinary meeting held on **Monday 12 July 2021** as a true and correct record.

### 4. To Consider Ongoing Issues

- 4.1. To receive an update on refurbishment of the Memorial Hall notice board.
- 4.2. To receive a report on the transfer of system/records from Mr M G Davies to the Interim Clerk.

### 5. Planning

- 5.1. To consider the following planning applications(s):
  - 21/01836/FUL – Whinney Hills Appleton Road – Change of use.
- 5.2. To receive a monthly update from Cllr Smith

### 6. Matters requested by councillors or clerk

- 6.1. To consider the visibility at the junction of Intake Lane and Broad Lane.
- 6.2. To consider accessibility at the junction of Hauling Lane and Mill Lane.
- 6.3. To consider the concern of a resident about speeding through the village.
- 6.4. To receive information about a potential new history project for the village.
- 6.5. To consider redesigning the Parish Council website.
- 6.6. To consider the Records Management Policy (DR002)

- 6.7. To consider the Social Media Policy (DR023)
- 6.8. To rescind the Website and Webmaster Standing Orders SO/2016/02.
- 6.9. To rescind the S133, S137 Standing Order SO/2016/05.

## **7. Financial matters**

- 7.1. To approve payments as detailed in Appendix 1.
- 7.2. To note the budget situation in Appendix 2.
- 7.3. To approve a bank reconciliation reports up to **30 August 2021** in Appendix 3 & 4.
- 7.4. To note the internal controls undertaken prior to the meeting.

## **8. Ward Member – Councillor J C Galvin**

- 8.1. To consider matters raised with/by the Ward Member.

***To consider exclusion of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed (agenda item 9.2 and 9.3 only)***

## **9. Training and Employment**

- 9.1. To receive reports from councillors having attended training or meetings of outside bodies.
- 9.2. To consider the interview process for the applicants for the Parish Clerk/RFO role.

## **10. Correspondence**

- 10.1. To consider the following new correspondence and decide action where necessary:  
Communication received concerning occluded sign on Acaster Lane.

## **11. Policing and Security**

- 11.1. To receive North Yorkshire Police local PCSO Crime reports.  
Policing reports are suspended owing to COVID-19 restrictions.

## **12. To note information or items for inclusion on next meeting agenda**

## **13. To Confirm the date of the Next Meeting**

C H Booth (Interim Clerk)

Date of issue: **5 September 2021.**