



Acaster Malbis Parish Council

All Parish Councillors are summoned to attend the next virtual meeting of Acaster Malbis Parish Council, to be held on **Monday 8 March 2021 at 7:30 pm**. Meeting joining instructions and password are given below. Please join up to 15 minutes before the published start time.

There will be a public session before the meeting, and this will commence at 7:30 pm. Members of the public must adhere to the rules set by the council for this session. The rules can be downloaded from the Notices section of the Parish Council website.

Topic: Acaster Malbis Parish Council Meeting March 2021

Time: Mar 8, 2021, 19:30 London time

Join Zoom Meeting

<https://zoom.us/j/91683027668?pwd=QUVMeWMrYy9zSWQyaEFXa0o5RGxOUT09>

Meeting ID: 916 8302 7668

Passcode: 657436

One tap mobile

+443300885830,,91683027668#,,,,*657436# United Kingdom

+441314601196,,91683027668#,,,,*657436# United Kingdom

Dial by your location

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

Meeting ID: 916 8302 7668

Passcode: 657436

Find your local number: <https://zoom.us/u/ab25NIV5wx>

AGENDA

1. To receive apologies and approve reasons for absence.
2. 2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
2.2 To receive and consider any applications for dispensation.
3. To confirm the minutes of the meeting held on **8 February 2021** as a true and correct record.
4. To receive information on the following ongoing issues and decide further action where necessary.
4.1 To confirm the re-appointment of the Parish Council's internal auditor for the 2020-2021 Financial Year and to confirm a review of the effectiveness of the Council's internal control and budget procedures is in progress.
5. To consider the following planning applications(s):
5.1 21/00369/FUL - Loft conversion to create habitable room at first floor with 2no. rooflights and new window opening to side at 18 Lakeside, Acaster Malbis, York YO23 2TY
6. To receive the following planning decision(s) / information:
General update – Cllr Smith.
7. Matters requested by councillors or clerk:
 - 7.1 To Receive Reports from Councillors who have attended training events and meetings of outside bodies.
7.1.1 – Training webinar – Website Accessibility to comply with WACG 2.1AA Standard 02.03.2021. – Report from Clerk
 - 7.2 To Approve and Adopt an updated version of the Parish Council's Web Content Accessibility Document declaring compliance with WACG 2.1AA within reasonable cost constraints.
 - 7.3 To note that a review of the Parish Council's Assets Register has been completed before 2020-2021 Financial year-end.
 - 7.4 To note that a review of the Parish Council's Insurance Valuations has been completed before Financial year-end 31.03.2021.
 - 7.5 To Note that a review of the Parish Council's Policies and Procedures is in progress including Financial Regulations and Standing Orders. A revised Code of Conduct is expected to be introduced early in the 2021-2022 Financial Year.

7.6 To propose that the date of the Annual Meeting of the Parish Council on 10.05.2021 be moved to an earlier date to allow it to be held before the expiry of the current temporary procedures permitted by “The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020” which will expire on 07.03.2021. (This item is awaiting legal advice from Yorkshire Local Council’s Associations).

8. Financial matters:

8.1. To approve the following accounts for payment:

??.03.2021 - To note the receipt of an amount of HSBC credit interest due - amount t.b.a.

09.03.2021 - Transfer from deposit to current account to cover payments below	£1307.63
10.03.2021 - ACS (2000) Annual Website Hosting Inv 3532	£ 144.00
10.03.2021 - Microsoft 365 Annual Subscription for Clerk’s PC (repay Clerk)	£ 135.36
10.03.2021 - Ebuyer Lenovo Essential FHD Webcam (repay Clerk)	£ 48.48
25.03.2021 - Clerk’s Gross Salary Jan - Mar 2021	£ 922.40
25.03.2021 - Clerk’s Office Allowance Jan - Mar 2021	£ 25.00
25.03.2021 - Clerk’s Telephone Allowance Jan - Mar 2021	£ 18.00
25.03.2021 - Clerk’s Stationery Exps Mar 2021 (Storage archive bags and pens)	<u>£ 14.39</u>
	£1307.63

8.2. To receive a bank reconciliation report to **31 March 2021**.

8.3 To receive a budget / actual comparison to **31 March 2021**.

9. To consider the following new Correspondence received and decide action where necessary:

There was none at the time the Agenda was produced.

10. North Yorkshire Police local PCSO Crime reports.
NYP Crime Reports are still suspended.

11. To consider matters raised with/by the Ward Member – Councillor J.C.Galvin.
General update.

12. To notify the clerk of matters for inclusion on the agenda of the next meeting.

13. To confirm that the Annual Meeting of the Parish of Acaster Malbis will be held on Monday 15.03.2021 - This meeting will be held virtually using Zoom. All are welcome to attend. **Meeting ID 973 8916 2120 Passcode 80904**

To confirm the date of the next meeting of the Parish Council as **Monday 12 April 2021**, This meeting will also be held virtually.

M.G.Davies (Clerk)

Date of issue **3 March 2021**.