



Acaster Malbis Parish Council

Minutes of the virtual meeting of Acaster Malbis Parish Council held on Monday 9 November 2020 at 7:30 pm. Under the temporary procedures permitted by “The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020” the meeting was held online.

Open Forum – No members of the public attended.

Present: Cllr D Walker. (Acting Chairman)

Councillors: C Booth, P Harlington, B Hawkins, R Jones, J Smith,

Councillor: J C Galvin (City of York Council - Ward Member).

Clerk: M G Davies.

There being no members of the public present the chairman opened the meeting at 7:34 pm.

MINUTES

1. To receive apologies and approve reasons for absence.

Cllr Taylor was unable to join the meeting for technical reasons, Cllr Harlington joined initially but was having connection issues. Having left the meeting, he was unable to re-join successfully. In the absence of Cllr Taylor, Cllr Walker agreed to chair the meeting.

2. 2.1 To receive any declarations of interest not already declared under the council’s code of conduct or members Register of Disclosable Pecuniary Interests.

There were none.

2.2 To receive and consider any applications for dispensation.

There were none.

3. To confirm the minutes of the meeting held on Monday 12 October 2020 as a true and correct record.

Acceptance of the minutes was proposed by Cllr Smith, seconded by Cllr Hawkins and approved by all.

4. **To receive information on the following ongoing issues and decide further action where necessary.**

4.1 **Lakeside Dyke – culverting.**

This work is still delayed by COVID-19 restrictions.

4.2 **Village Volunteers – to consider funding for training and equipment for weed control with an update on new volunteer inductions.**

It was agreed unanimously that the Parish Council would fund training costs for Cllr Booth in respect of safe use, application and storage of chemicals used in connection with verge maintenance within the village. Four more volunteers have now been trained and equipped by the City of York Council.

4.3 **Mill Lane bench – replacement.**

This item is also delayed by COVID-19 restrictions. The bench is with Brunswick but labour to install is currently not available.

4.4 **To note that the date for the clerk’s annual appraisal has been set for Tuesday 17 November 2020 via Zoom.**

Duly noted. Report to be given at the January 2021 meeting.

5. **To consider the following new planning applications(s):**

There were none.

6. **To receive the following planning decision(s) :**

Cllr Smith reported that the application at 17 Lakeside has been approved on 27 October 2020.

7. **Matters requested by councillors or clerk:**

7.1 **To Receive Reports from Councillors who have attended training events and meetings of outside bodies. – Cllr Booth, planning webinar 3 of 3.**

Cllr Booth reported that he had attended the last of the three webinars and has gained useful information and skills from them all.

7.2 **To discuss funding support Mount Pleasant Defibrillator project.**

The clerk reported that fund-raising had been so successful that the planned target had almost been reached. It was agreed that the Parish Council would provide support in the form of a grant for replacement pad, batteries and general support. Orders for replacements are to be made by the PC and the items delivered to them for subsequent gifting to the fundraising group. This will comply with the rules regarding VAT reclaims for Parish Councils. Orders made directly will still be funded but the right to reclaim VAT will be lost. The grant will be available for the expected working life of the equipment (up to 10 years) and can be drawn as required.

7.3 **To notify that the date of the clerk’s annual appraisal is 17 November 2020 The appraisal will be held online attended by Cllr Taylor, Cllr Smith and the clerk.**

Date duly noted.

7.4 To note that the annual invoice for Slipway rent will be issued in December 2020.

Duly noted. The three-yearly rent review is due in 2021.

8. Financial matters:

8.1. To approve the following accounts for payment:

| | |
|--|---------|
| Transfer from deposit to current to cover the items below. | £239.45 |
| ACS invoice 3428 /credit 0004for annual website charges | £184.80 |
| YLCA invoice 834-2021 for planning webinar fees (CB) | £ 22.50 |
| Clerk's stationery exps – network cable | £ 11.99 |
| Acronis invoice AKD-73683087486 – backup & anti-malware software (clerk) | £ 20.16 |

Approval of the financial matters was proposed by Cllr Smith, seconded by Cllr Walker and agreed by all present.

8.2. To receive a bank reconciliation report to 30 November 2020.

8.3 To receive a budget / actual comparison to 30 November 2020.

The reports under items 8.2 and 8.3 were circulated in advance by email as usual and were duly noted.

9. To consider the following new Correspondence received and decide action where necessary:

None received at time agenda issued. Clerks and Councils Direct had been passed to Cllr Walker in the meantime.

10. North Yorkshire Police local PCSO Crime reports. – Currently suspended.

No report received.

11. To consider matters raised with/by the Ward Member – Councillor J.C.Galvin.

There were no matters not already mentioned elsewhere.

12. To notify the clerk of matters for inclusion on the agenda of the next meeting.

12.1 Result of clerk's annual review and remuneration review.

12.2 To approve the Parish Council budget for 2021-22 and declare the Precept level for 2020-21.

Duly noted for inclusion.

13. To confirm the date of the next meeting as Monday 11 January 2021.

As usual, the Parish Council does not meet in December.

In the current situation, it was noted that this meeting will again be held virtually using Zoom.

There being no further business the Chairman closed the meeting at 8:34 pm thanking all for their time.

..... Chairman

Date approved