



Acaster Malbis Parish Council

Minutes of the meeting of Acaster Malbis Parish Council held on Monday 9 March 2020 at 7:30 pm in the Acaster Malbis Memorial Hall.

Open Forum – No members of the public attended.

The Chairman opened the meeting at 7:30 pm.

Present: Councillor W G Taylor (Chairman).

Councillors: C Booth, P Harlington, B Hawkins, R Jones, J Smith, D Walker.

Councillor: J C Galvin (City of York Council - Ward Member).

Clerk: M G Davies.

MINUTES

1. **To receive apologies and approve reasons for absence.**
All members were present.
2. **2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.**
There were none.
2.2 To receive and consider any applications for dispensation.
There were none.
3. **To confirm the minutes of the meeting held on Monday 10 February 2020 as a true and correct record.**
Approval of the minutes was proposed by Cllr Harlington, seconded by Cllr Smith and approved by all. The chairman therefore signed the Minute Book.
4. **To receive information on the following ongoing issues and decide further action where necessary.**
 - 4.1 **VE Day 75 celebrations.**
Cllr Jones reported that plans were progressing and that he would update further at the Annual Meeting of the Parish on 16 March.

4.2 Lakeside culvert.

Cllr Galvin reported that work will be delayed as a result of the recent flooding. The funding on hand has been ring-fenced in the Parish Council accounts until required.

4.3 Re-siting of dog waste bins.

Cllr Galvin reported that where there were two bins in close proximity within the village they have been moved to more suitable locations.

4.4 Riverside litter pick 9 May 2020.

It is planned that this will take place despite its proximity to the 8 May VE Day 75 events.

4.5 Annual Meeting of the Parish Monday 16 March 2020.

The agenda was reviewed and will follow the usual format. Guest speakers will be Mrs Pam Walker, Volunteer Flood Warden and Rob Jones to speak about the VE 75 Day event plans.

4.6 Administrative software replacement.

Cllrs Booth and Jones have submitted suggestions for replacement software to update the current Microsoft Office 2007 version. It is likely that to ensure backward compatibility an updated version of MS Office will be chosen.

5. To consider the following planning applications(s):

There were no new applications awaiting consideration at the time of Agenda issue. An application has been received subsequently and will be dealt with at a Planning Committee Meeting at 9:30 am on Monday 16 March at the application site. See separate agenda.

6. To receive the following planning decision(s) / information:

Cllr J Smith reported that applications at Intake Grange, Town House, Fairholme and the Carpet and Bed Warehouse were all still pending decisions. The appeal at Elverbredde was also still awaiting a decision.

7. Matters requested by councillors or clerk:

7.1 To Receive Reports from Councillors who have attended training events and meetings of outside bodies.

There were no meetings attended of YLCA, Police, and the City of York Council to report.

7.2 Slipway lease renewal report.

The clerk reported that the transfer and renewal of the slipway lease has been completed. The clerk thanked Cllr Jones for his advice and assistance in bringing this matter to a satisfactory conclusion.

8. **Financial matters:**

8.1. To note or approve the following receipt and accounts for payment:

06.03.20 - HSBC - Credit interest received.	£ 3.82
11.03.20 - Transfer from Deposit to Current account.	£1098.71
11.03.20 - ACS Inv. 3213 - Website Hosting 2020 - 21.	£ 120.00
24.03.20 - Clerk's gross salary Jan - Mar 20.	£ 796.80
26.03.20 - Clerk's Office & Telephone allowance Jan - Mar 20.	£ 43.00
26.03.20 - Clerk's Stationery and other outlaid expenses Jan - Mar 20.	£ 138.91

Acceptance of the finance matters was proposed by Cllr Hawkins, seconded by Cllr Walker and approved by all. The bank control sheet was duly signed by the clerk and passed to Cllr Booth for countersignature following reconciliation with the bank account records.

8.2. To receive a bank reconciliation report to **31 March 2020**.

8.3 To receive a budget / actual comparison to **31 March 2020**.

The bank reconciliation and budget reports had been circulated by email as usual and were duly noted.

9. **To consider the following new Correspondence received and decide action where necessary:**

Clerks and Councils Direct - March 2020. This publication was passed to Councillors for circulation.

10. **North Yorkshire Police local PCSO Crime report to 29 February 2020.**

The monthly report had been circulated by email as follows:

2 Feb - Vehicles reported driving at high speed between Acaster Malbis and Appleton just before midnight on two consecutive nights.

31 Jan - Large quantity of red diesel stolen from a location on Intake Lane, Acaster Malbis.

17 Feb - A number of fire extinguishers taken between 12 Feb and 17 Feb from a location on Acaster Industrial Estate.

11. **To consider matters raised with or by the Ward Member – Councillor J.C.Galvin.**

Cllr Galvin reported that many potholes are being repaired on Intake Lane. Funding for pothole repairs is still limited. A drop-in session has been arranged at the Memorial Hall between 5 and 7 pm on Tuesday 24 March to discuss the recent flood response with the City of York and the Environment Agency. It is hoped Yorkshire Water staff might attend. A replacement seat is now in the system and will replace the dilapidated one near the Pinfold. A flower tower will likely be installed between the Pinfold and the Memorial Hall similar to the one outside the Methodist Chapel in Bishopthorpe. Watering will be the responsibility of the Parish Council. It is hoped that a volunteer will be found to undertake

this task. Culverting of the open dyke near the entrance to Lakeside has been delayed by the recent flooding and will most likely not be undertaken until later in the year.

12. **To notify the clerk of matters for inclusion on the agenda of the next meeting.**

12.1 VE Day 75.

12.2 Scout litter pick.

12.3 Admin software update.

13. **To confirm the date of the next Parish Council meeting as Monday 20 April 2020 at 7:30 pm**

To confirm that the Annual Meeting of the Parish will be held on Monday 16 March 2020 at 7:30 pm. All residents are invited to attend.

The above two dates were confirmed.

There being no further business the chairman closed the meeting at 8.10 pm by thanking all for attending.

W.G.Taylor - Chairman Date of approval