



# Acaster Malbis Parish Council

**All Parish Councillors are summoned to attend** the next meeting of Acaster Malbis Parish Council, to be held on **Monday 13 January 2020** at **7:30pm** in the Acaster Malbis Memorial Hall.

There will be a public session prior to the meeting and this will commence at 7:30pm. Members of the public must adhere to the rules set by the council for this session. The rules can be downloaded from the Notices section of the Parish Council website.

## AGENDA

1. To receive apologies and approve reasons for absence.
2. 2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.  
2.2 To receive and consider any applications for dispensation.
3. 3.1 To confirm the minutes of the Parish Council meeting held on **11 November 2019** as a true and correct record.  
3.2 To confirm the minutes of the Planning Committee meeting held on **19 December 2019** as a true and correct record.
4. To receive information on the following ongoing issues and decide further action where necessary.
  - 4.1 VE Day 75 celebrations - update and discussion regarding payment of agreed funding.
  - 4.2 Slipway lease - update and confirmation of payment of 2020 rent due.
  - 4.3 To report on volunteer Leaf Collectors, Snow Wardens, Litter Pickers and Tree Wardens.
  - 4.4 To discuss the proposed culverting of Dimple Dyke to the north of Lakeside and approve an application for related Ward Funding. To approve in principle payment to Ainsty IDB to cover the cost of materials required.

5. To consider the following planning applications(s):  
There are no new applications.
6. To receive the following planning decision(s) / information:  
General update on outstanding matters from Cllr Smith.
7. Matters requested by councillors or clerk:
  - 7.1 To Receive Reports from Councillors who have attended training events and meetings of outside bodies.  
The next YLCA York Branch meeting is to be held **6 February 2020** -  
Attendees Cllr Walker and Clerk M Davies.
  - 7.2 To receive a report on clerk's annual appraisal **4 December 2019** - Cllr J Smith.
  - 7.3 To review and consider the adoption of formal Grievance and Disciplinary Procedures as recommended by NALC and YLCA.
  - 7.4 To agree the Parish Council's formal response to a consultation regarding unlawful encampments - Cllr Harlington.
  - 7.5 To consider an amendment to the Terms of Reference of the Planning Committee to increase the number of members to four.
8. Financial matters:
  - 8.1. To note / approve the following receipts and payments relating to December 2019:
 

06.12.19 - HSBC - Credit interest received	£ 2.59
23.12.19 - Transfer from Deposit to Current account	£969.20
24.12.19 - Clerk's gross salary Oct - Dec 19	£796.80
27.12.19 - Clerk's Office & Telephone allowance Oct - Dec 19	£ 43.00
27.12.19 - Clerk's Stationery expenses Oct - Dec 19	£129.40
  - 8.2. To note an amount received in 'January 2020' and approve one amount in January 2020 for payment:
 

01.01.20 - Invoice SR2020 - Slipway Rent received 23.12.19	£2800.00
13.01.20 - Transfer from Deposit to Current Account	£ 40.00
14.01.20 - ICO Data Protection Registration renewal fee 2020	£ 40.00
  - 8.3. To receive bank reconciliation reports to 31 December 2019 and 31 January 2020.
  - 8.4. To receive budget/actual comparisons to 31 December 2019 and 31 January 2020.
  - 8.5. To consider and if appropriate approve the Parish Council draft budget for the next Financial Year 1 April 2020 - 31 March 2021.
  - 8.6. To approve and set the level of Acaster Malbis Parish precept for 2020 - 2021 resulting from item 8.5.

9. To consider the following new Correspondence received and decide action where necessary:
  - 9.1 Clerks and Councils Direct - January 2020.
  - 9.2 To discuss "information" emails received and agree if it is appropriate for these to be circulated to councillors on receipt.
  
10. North Yorkshire Police local PCSO Crime report to 31 December 2019.
  
11. To consider matters raised with / by the Ward Member – Councillor J.C.Galvin.
  
12. To notify the clerk of matters for inclusion on the agenda of the next meeting.
  - 12.1 VE Day 75 celebrations - update.
  - 12.2 Culverting of Dimple Dyke - update
  - 12.3 Re-siting of dog waste bins - update.
  
13. To confirm the date of the next two Parish Council meetings as **Monday 10 February 2020** and **Monday 9 March 2020**.

The Annual Meeting of the Parish will be held on **Monday 16 March 2020**. All residents are invited to attend.

The full list of Parish Council meeting dates for the year is published under the Notices section of the Parish Council website.

M.G.Davies (Clerk)

Date of issue **Tuesday 7 January 2020**