



Acaster Malbis Parish Council

Minutes of the meeting of Acaster Malbis Parish Council held on Monday 11 November 2019 at 7:30pm in the Acaster Malbis Memorial Hall.

Open Forum – No members of the public attended.

The Chairman opened the meeting at 7:30pm.

Present: Councillor W G Taylor (Chairman).

Councillors: C Booth, B Hawkins, R Jones, J Smith, D Walker.

Councillor: J C Galvin (City of York Council - Ward Member).

Clerk: M G Davies.

MINUTES

1. **To receive apologies and approve reasons for absence.**
Cllr Hawkins presented apologies on behalf of Cllr Harlington; the reasons were noted and approved.
2. **2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.**
There were none.
2.2 To receive and consider any applications for dispensation.
There were none.
3. **To confirm the minutes of the meeting held on 14 October 2019 as a true and correct record.**
Approval of the minutes was proposed by Cllr Hawkins, seconded by Cllr Walker and agreed by all.

4. **To receive information on the following ongoing issues and decide further action where necessary.**

4.1 **To receive an update on VE75 Day celebration plans 8-10 May 2020.**

Cllr Jones reported that the project is proceeding on schedule. A company limited by guarantee with three directors is being formed and an application for charitable status will be submitted shortly after. Cllr Jones asked if the Parish Council would support the VE75 Day events by contributing £1000 towards the costs. This request was agreed in principle and will be submitted for formal approval at the January 2020 meeting. It is hoped that the event will make a small profit and it is proposed that this will be shared between service charities with a proportion to be retained towards future events.

The main event will take place on Friday 8 May 2020. The event is to be held in the field at the top of Hauling Lane with Tipis or similar structures to be provided by PapaKåta, food stalls and activities including a Brass Band. Posters are to be displayed on noticeboards and on Facebook which will be updated as the plans progress. It is hoped that attendance will be in the region of 300 to 400 persons. Children and dogs will be welcomed.

5. **To consider the following planning applications(s):**

5.1 **19/02164/FUL - Fairholme, Mill Lane, Acaster Malbis for Erection of a dwelling following demolition of existing redundant agricultural building.**

Cllr Smith reported that she had visited the site with Cllrs Hawkins and Walker and discussed the proposal with the applicants. It was agreed at the meeting that the proposed development was too large for the site and was also considered to be an inappropriate development within the green belt. It was resolved that the Parish Council should submit the follow comment;

D. We object on planning grounds.

We are of the opinion that this is an inappropriate over-development of land within the Green Belt.

5.2 **19/02171/FUL - Rivendell (formerly Rich Anchor), Mill Lane, Acaster Malbis for Two storey side and single storey rear extension and detached double garage with workshop/ office. (Resubmission of 19/00201/FUL).**

Following discussions it was resolved that the Parish Council should comment;

B. We have no objections.

6. **To receive the following planning decision(s) / information:**

Cllr Smith reported the following in respect of outstanding matters;

Decisions are still awaited in respect of applications at 28 Lakeside, Carpet and Bed Warehouse and Beechlands Farm. The appeal at Elverbredde is also still pending. Ward Cllr Galvin reported that the site at Whinney Hills had now been cleared and vacated. Some piles of gravel remain.

7. Matters requested by councillors or clerk:

7.1 To Receive Reports from Councillors who have attended training events and meetings of outside bodies.

There were none.

7.2 To review and consider formal adoption of updated Freedom of Information Policy.

Cllr Walker proposed and Cllr Smith seconded the resolution to adopt the above policy with immediate effect. This was agreed by all.

7.3 To set a date for the Clerk's annual appraisal.

Following discussions before the meeting the date was set for **4 December 2019 at 2pm at Poplar Farm.**

7.4 Slipway update.

The clerk gave a brief update in respect of the slipway lease changes which are now progressing.

8. Financial matters:

8.1. To approve the following accounts for payment:

12.11.19 - Transfer from Deposit to Current account to cover payment below £74.28

13.11.19 - WEL Medical Ltd Inv I230706 Replace expired Defibrillator Pads x 2 £74.28

(Reimburse Clerk)

Approval of the financial matters was proposed by Cllr Walker, seconded by Cllr Booth and agreed unanimously.

8.2. To receive a bank reconciliation report to 30 November 2019.

8.3. To receive a budget / actual comparison to 30 November 2019.

The reports listed at agenda items 8.2 and 8.3 had been circulated by email and accepted by all.

8.4. To resolve to submit a new mandate to HSBC Bank and amend daily payment limits.

It was resolved unanimously to continue the Parish Council's banking arrangements with HSBC and the clerk is to submit the updated mandate and updated daily payment limits as agreed previously at the earliest opportunity.

8.5. To consider the adoption of updated Financial Regulations.

Adoption was approved unanimously; the updates are of a minor nature.

8.6. To discuss funding for VE75 Celebrations.

Provisional funding of £1000 was provisionally agreed under item 4.1. Formal agreement to be made at the January 2020 meeting.

8.7. To agree to circulate the draft budget for April 2020 to Mar 2021 during November / December with a view to agreeing the budget and setting the level of precept for 2020-21 on Monday 13 January 2020.

The clerk is currently awaiting receipt of the Council Tax Base figures for 2020/2021 from City of York Council. When received the draft budget and suggested precept levels can be circulated.

9. To consider the following new Correspondence received and decide action where necessary:

Clerks & Councils Direct Nov 19 was circulated.

10. North Yorkshire Police local PCSO Crime reports. October 2019.

The report had been circulated on receipt. There were no reported incidents.

11. To consider matters raised with / by the Ward Member – Councillor J.C.Galvin.

Councillor Galvin reported that the new bench to replace the one near the Pinfold was on order. There is to be some relocation of dog waste bins within the village as some are in close proximity. Cllr Galvin is to attend a meeting of Ainsty (2008) Internal Drainage Board when the matter of the culverting the open section of dyke to the north of Lakeside is to be considered. Hopefully, subject to available funding the matter can move forward. Cllr Galvin is holding a Ward Committee meeting on 25 November 2019 at 6:30pm (open session with tea/coffee), meeting starts at 7pm. All ward residents are invited to attend. The agenda has been published on the appropriate page of the City of York Council website. Speakers will include Brunswick Organic Nursery and representatives of City of York Council to outline Leaf Collector, Snow Warden and other volunteer roles.

12. To notify the clerk of matters for inclusion on the agenda of the next meeting.

12.1 VE75 Day celebrations update.

12.2 Slipway assignment and lease.

12.3 Village Volunteers.

12.4 Report on clerk's annual appraisal.

12.5 Consideration of draft budget for the year 1 April 2020 to 31 March 2021 and setting of the precept amount.

13. To confirm the date of the next meeting as Monday 13 January 2020.

This date was confirmed.

As usual the Parish Council does not meet in December.

There being no further business the chairman closed the meeting at 8:45pm by thanking all for attending.

W.G.Taylor - Chairman

Date of approval 13 January 2020