



# Acaster Malbis Parish Council

**Minutes of the meeting of Acaster Malbis Parish Council held on Monday 9 September 2019 at 7:30pm in the Acaster Malbis Memorial Hall.**

**Open Forum** – No members of the public attended.

The Chairman opened the meeting at 7:33pm.

Present: Councillor W G Taylor (Chairman).

Councillors: C Booth (from Agenda item 2.1), R Jones, D Walker.

Councillor: J C Galvin (City of York Council - Ward Member).

Clerk: M G Davies.

## MINUTES

1. **1.1 To receive apologies and approve reasons for absence.**  
Apologies were received from Cllrs Harlington, Hawkins and Smith and the reasons duly approved.
- 1.2 **To co-opt a new Parish Council member.**  
Confirming the decision made at the previous meeting Mr Craig Booth was duly co-opted as a member of the Parish Council.
- 1.3 **Newly co-opted Parish Council member to sign Declaration of Acceptance of Office for submission to City of York Council democratic / electoral services.**  
Mr Booth signed the declaration and became eligible to fully participate in the meeting with immediate effect. The Parish Council now has its full complement of seven councillors.
2. **2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.**  
There were none.
- 2.2 **To receive and consider any applications for dispensation.**  
There were none.

3. **To confirm the minutes of the meeting held on 8 July 2019 as a true and correct record.**

Approval of the minutes was proposed by Cllr Walker, seconded by Cllr Jones and agreed unanimously.

4. **To receive information on the following ongoing issues and decide further action where necessary.**

4.1 **To discuss issues regarding invasive species Himalayan Balsam and Japanese Knotweed.**

The clerk reported that an item has been inserted in the October edition of Link as it was two years since the last reminder was issued. Following discussions it was agreed that the matter be raised again early in 2020 when new invasive species growth will be starting.

4.2 **To discuss progress in respect of planned VE Day 75<sup>th</sup> Anniversary events 8-10 May 2020.**

It was reported that the initial meeting is planned for Monday 30 September at 7pm in the Memorial Hall when it is hoped an independent VE Day 75 committee will be formed to plan and manage events. The Memorial Hall trustees have kindly permitted use of the hall free of charge for planning meetings and events. It was agreed that the Parish Council will offer whatever assistance may be needed to help the VE Day committee.

5. **To consider the following planning applications(s):**

5.1 **19/01507/FUL - Carpet and Bed Centre Warehouse, Acaster Lane Bishopthorpe. Erection of 1 no. dwelling house with detached garage and part demolition of existing warehouse.**

Following an outline of the plans given by Cllr Walker it was resolved  
B. We have no objections.

5.2 **19/01435/FUL - Beechlands Farm, Broad Lane, Acaster Malbis. Extension to existing cattle shed.**

This application was in respect of a previous AGNOT application which was refused as the site was too close to residential properties. Following discussions it was resolved  
B. We have no objections.

6. **To receive the following planning decision(s) / information:**

Update from Cllr Walker (deputising for Cllr Smith).

Cllr Walker reported that there were no further updates to outstanding matters.

7. **Matters requested by councillors or clerk:**

7.1 **To receive Reports from Councillors who have attended training events and meetings of outside bodies**

There were no outside meetings to report.

7.2 **Slipway lease - update.**

The clerk reported that this matter was proceeding. The Lessee has been asked to the appropriate insurance documents as required by the existing lease.

**8. Financial matters:**

**8.1. To approve the following accounts for payment:**

10.09.19 - Transfer from Deposit to Current Account to cover payments listed	£928.80
25.09.19 - Clerk's Gross Salary Jul-Sep 19	£796.80
26.09.19 - Clerk's Office Exps Jul-Sep 19	£ 25.00
26.09.19 - Clerk's Tel Exps Jul-Sep 19	£ 18.00
26.09.19 - SLCC - Clerk's Memberships Subs 2019-20	£ 89.00

Approval of the finance matters was proposed by Cllr Walker, seconded by Cllr Booth and agreed by all present.

**8.2. To receive a bank reconciliation report to 30 September 2019.**

**8.3 To receive a budget / actual comparison to 30 September 2019.**

Reports for August and September 2019 under items 8.2 and 8.3 had been circulated by email.

**8.4 To receive draft NALC Model Financial Regulations and consider adoption of the agreed final version at the meeting 14 October 2019.**

The clerk reported that modification of the Financial Regulations to suit the Parish Council's specifically agreed procedures was still in progress. The matter was deferred until the October meeting or later depending on progress.

**9. To consider the following new Correspondence received and decide action where necessary:**

The clerk presented copies of Clerks and Councils Direct September 2019 and Countryside Voice for circulation to all councillors.

**10. North Yorkshire Police local PCSO Crime reports for August 2019.**

The report for August 2019 had been circulated by email when received.

Items reported were a break in at office premises where an amount of cash was stolen and youths throwing items from the former Naburn Swing Bridge. A passing boat had been damaged. The Safer Neighbourhood team are to pay special attention to the area.

**11. To consider matters raised with / by the Ward Member – Councillor J.C.Galvin.**

11.1 Cllr Galvin reported that the various options for the Mill Lane bench refurbishment are still being considered. The clerk reminded Cllr Galvin that the redundant signpost at the Mill Lane, Cowper Lane and Darling Lane junction has still not been removed despite several requests. Cllr Galvin is to remind the relevant department at Coty of York.

Cllr Galvin is to check if Ainsty IDB intends to proceed with the proposed culverting of the open section of dyke at the entrance to Lakeside.

**12. To notify the clerk of matters for inclusion on the agenda of the next meeting.**

12.1 To consider a resolution to adopt if agreed new financial regulations based on revised NALC Model Financial Regulations.

13. **To confirm the date of the next meeting as Monday 14 October 2019.**  
This date was confirmed.

There being no further business the chairman closed the meeting at 8:37pm by thanking all for attending.

W.G.Taylor - Chairman .....

Date of approval 14 October 2019