



Acaster Malbis Parish Council

All Parish Councillors are summoned to attend the next meeting of Acaster Malbis Parish Council, to be held on **Monday 13 May 2019 at 7:30pm** in the Acaster Malbis Memorial Hall.

There will be no public session prior to the meeting although members of the public are welcome to attend and must adhere to the rules set by the council. The rules can be viewed or downloaded from the Notices section of the Parish Council website.

AGENDA

1. Elections and Appointments for the year 2019-2020.
 - 1.1. Chairman.
 - 1.2. Vice Chairman.
 - 1.3. Planning Committee (currently three members).
 - 1.4. Grass Cutting Co-ordinator.
 - 1.5. Monitoring Officer: Income/Expenditure compared with the Budget.
 - 1.6. Local Councils Association (two representatives).
 - 1.7. Representative Trustee: Acaster Malbis Memorial Hall.
 - 1.8. Emergency Planning Co-ordinator.
 - 1.9. Webmaster.
 - 1.10. Data Protection Officer (DPO).
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 - 2.1 To receive apologies and note reasons for absence.
 - 2.2 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
 - 2.3 To receive and consider any applications for dispensation.
 - 2.4 Chairman to sign Declaration of Acceptance of Office for the year 2019-2020.
 - 2.5 Newly re-elected councillors to sign Declarations of Acceptance of Office for the period 2019-2022.
 - 2.6 To discuss procedures for co-option of new councillor.

3. To confirm the minutes of the meeting held on 8 April 2019 as a true and correct record.
4. To receive information on the following ongoing issues and decide further action where necessary.
 - 4.1 Riverside litter pick with 1st Bishopthorpe Scouts -Sunday 19 May 2019 2pm.
 - 4.2 Pinfold, Bus Shelter and Intake Lane verges and general area -Update.
5. To consider the following planning applications(s):

There are none at date of issue of the agenda.
6. To receive the following planning decision(s) / information:

General update - Cllr J Smith
7. Matters requested by councillors or clerk:
 - 7.1 To Receive Reports from Councillors who have attended training events and meetings of outside bodies

(AMMH, City of York, Police, Emergency Planning etc. when appropriate)
8. Financial matters:
 - 8.1 To certify Acaster Malbis Parish Council as exempt from external audit for fiscal year 2018/19.
 - 8.2 To note the Annual Internal Audit Report for 2018/19 included at page 4 of the Annual Governance and Accountability Return 2018/19.
 - 8.3 To approve Section 1 - Annual Governance Statement 2018/19 for Acaster Malbis Parish Council on page 5 of the Annual Governance and Accountability Return 2018/19.
 - 8.4 To approve Section 2 - Accounting Statements 2018/19 for Acaster Malbis Parish Council on page 6 of the Annual Governance and Accountability Return 2018/2019.
 - 8.5 To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.
 - 8.6 To authorise the clerk to submit the appropriate certificate of exemption to the external auditor in due course.

- 8.7. To note or approve the following receipts and payments:
- | | |
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| 07.05.19 - City of York - Precept 1 st Payment (Queried) recd. | £1387.00 |
| 08.05.19 - City of York - Precept 1 st Payment (Correction) recd. | £ 362.50 |
| 13.05.19 - Transfer from Deposit to Current A/C to cover payments | £ 661.47 |
| 14.05.19 - BHIB Insurance Brokers - Renewal Premium | £ 586.47 |
| 15.05.19 - Internal Auditor - Audit Fee 2018-19 Accounts | £ 75.00 |
- 8.8. To receive and note bank reconciliation report to 30 April 2019.
- 8.9. To receive and note budget / actual comparison to 30 April 2019.
9. To consider the following new Correspondence received and decide action where necessary:
- CPRE - Field Work - Spring 2019.
 - CPRE - Countryside Voice - Spring 2019.
 - Clerks & Councils Direct - May 2019.
10. North Yorkshire Police local PCSO Crime reports.
To receive the report for April 2019.
11. To consider matters raised with / by the Ward Member – Councillor J.C.Galvin.
12. To notify the clerk of matters for inclusion on the agenda of the next meeting.
13. To confirm the date of the next meeting as **Monday 10 June 2019**

M.G.Davies (Clerk)

Date of issue **Tuesday 7 May 2019.**