



# Acaster Malbis Parish Council

**Minutes of the meeting of Acaster Malbis Parish Council held on Monday 11 March 2019 at 7:30pm in the Acaster Malbis Memorial Hall.**

**Open Forum** – No members of the public attended.

The Chairman therefore opened the meeting at 7:31pm.

Present: Councillor W G Taylor (Chairman).

Councillors: L Frost, P Harlington, R Jones, J Smith, D Walker.

Councillor: J C Galvin (City of York Council - Ward Member).

Clerk: M G Davies.

## Minutes

1. **To receive apologies and approve reasons for absence.**  
Apologies were received from Cllr Hawkins and the reason noted and approved.
2. **2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.**  
There were none.  
**2.2 To receive and consider any applications for dispensation.**  
There were none.
3. **To confirm the minutes of the meeting held on 11 February 2019 as a true and correct record.**  
Approval of the minutes was proposed by Cllr Harlington, seconded by Cllr Smith and agreed unanimously.

4. **To receive information on the following ongoing issues and decide further action where necessary.**

**4.1 Elections 2 May 2019.**

The clerk distributed election nomination packs to all councillors wishing to stand for re-election asking that they be completed and returned, ideally, by 18 March 2019. The clerk asked that he be consulted in the event of any questions regarding correct completion of the forms as there have been a number of changes to procedures since the last election in 2015. Cllr Frost advised that she did not wish to stand for re-election and would allow her current terms of office to expire on 8 May 2019.

**4.2 Broadband - monthly update.**

The clerk advised that cabinet 30 has now been moved to its final position. It is hoped that power, fibre and copper connections will be made shortly. Cllr Galvin advised that Digital York have informed him that the revised date for "live" operation would hopefully be by end April 2019. The clerk advised that a number of properties in the Moor End area which have been omitted from the cabinet 26 connection programme are still awaiting satisfactory explanations as to why Openreach claim connection to not be feasible.

**4.3 Riverside litter pick.**

The clerk has had difficulty contacting the scout leaders to fix the date but is hoped to be undertaken in April or May. Cllr Walker had advised that there was less litter to pick this year as the river has not yet flooded but it was decided that the project would still be worthwhile.

5. **To consider the following new planning applications received:**

5.1 19/00244/FUL - 24 Pheasant Way, YO23 2AB for Detached garage at rear.

5.2 19/00201/FUL - Rivendell, Mill Lane, YO23 2UL for Two storey side extension, single storey rear extension and erection of two storey detached garage with office above to front after demolition of existing shed.

Following a report from Cllr Smith it was resolved that the Parish Council response to both the above applications would be:

**B. We have no objections.**

The clerk is to submit the appropriate consultation responses to City of York Council.

6. **To receive the following planning decision(s) / information:**

**6.1 To consider changes to planning procedures following changes made by City of York Council.**

The clerk reported that City of York Council has changed consultation procedures and planning documents will no longer be emailed to consultees as part of the consultation process. Parish Councils are now to download the supporting documents or view them online as they see fit.

**6.2 General update - Cllr J Smith.**

Cllr Smith reported on the current situation regarding outstanding applications.

The application at 28 Lakeside is still pending a decision. Appeals at The Carpet and Bed Warehouse and Whinney Hills are still awaiting decisions.

**7. Matters requested by councillors or clerk:**

**7.1 To Receive Reports from Councillors who have attended training events and meetings of outside bodies.**

There were no outside meeting reports.

**7.2 To confirm the appointment of a new trustee of The John Knowles and John Kettlewell Charity on the recommendation of the existing trustees.**

Appointment of the new trustee as recommended was proposed by Cllr Walker and Seconded by Cllr Smith. The resolution was carried unanimously.

**8. Financial matters:**

**8.1. To note or approve the following receipt and accounts for payment:**

01.03.19 - HSBC - Credit interest to 28 Feb 2018 received.	£ 2.64
11.03.19 - Transfer from Deposit to Current account.	£991.67
11.03.19 - ACS Inv. 2931 - Website Hosting 2019 - 20.	£120.00
25.03.19 - Clerk's gross salary Jan - Mar 19.	£776.40
26.03.19 - Clerk's Office & Telephone allowance Jan - Mar 19.	£ 43.00
26.03.19 - Clerk's Stationery and other outlaid expenses Jan - Mar 19.	£ 54.91

Approval of the financial matters was proposed by Cllr Jones, seconded by Cllr Walker and carried unanimously. The bank control sheet was passed to Cllr Smith for verification as usual.

**8.2. To receive a bank reconciliation report to 31 March 2019.**

The bank reconciliation report had been circulated by email as usual.

**8.3 To receive a budget / actual comparison to 31 March 2019.**

The clerk reported that income had exceeded budget by £304.74 and that expenditure had exceeded budget by £728.48 leading to a net decrease in the Parish Council's cash reserves of £423.74. This was largely the result of the clerk's working hours having been increased to cover the ever increasing complexity of legislation and regulations.

**8.4 To confirm and adopt the NALC recommended pay scales for 2019 - 20.**

The clerk reported that the NALC pay scales for 2019-20 had been received and were already allowed for in the budget for 2019-20 set at the 14 January 2019 meeting.

**9. To consider the following new Correspondence received and decide action where necessary:**

Clerks & Councils Direct March 2019 issue.

This item was passed to councillors for circulation.

- 10. **North Yorkshire Police local PCSO Crime reports.**  
The local crime report to 28 February 2019 had been circulated on receipt, there was no reported crime in February.
- 11. **To consider matters raised with / by the Ward Member – Councillor J.C.Galvin.**  
Cllr Galvin had little to report other than ongoing issues with potholes in the village. Cllr Galvin explained that this was a national problem and did not just affect the City of York. Cuts to local authority funding meant cuts to road repair teams were inevitable and although some additional funding was being allocated it would not be sufficient.
- 12. **To notify the clerk of matters for inclusion on the agenda of the next meeting.**  
Parish Elections 2 May 2019. The clerk confirmed that the last date for submission of nominations was Wednesday 3 April 2019.
- 13. **To confirm the date of the Annual Meeting of the Parish as Monday 18 March 2019.**  
Confirmed.
- 14. **To confirm the date of the next Parish Council meeting as Monday 8 April 2019.**  
Confirmed.

There being no further business the Chairman closed the meeting at 8:46pm by thanking all for attending.

W G Taylor (Chairman)..... Date of approval 8 April 2019