



Acaster Malbis Parish Council

All Parish Councillors are summoned to attend the next meeting of Acaster Malbis Parish Council, to be held on **Monday 14 January 2019 at 7:30pm** in the Acaster Malbis Memorial Hall.

There will be a public session prior to the meeting and this will commence at 7:30pm. Members of the public must adhere to the rules set by the council for this session. The rules can be downloaded from the Notices section of the Parish Council website.

AGENDA

1. To receive apologies and approve reasons for absence.
2. 2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
2.2 To receive and consider any applications for dispensation.
3. To confirm the minutes of the meeting held on **12 November 2018** as a true and correct record.
4. To receive information on the following ongoing issues and decide further action where necessary.
4.1 Superfast broadband - update.
5. To consider the following planning application:
18/02929/TPO - Reduce Horse Chestnut protected by Tree Preservation Order no. 14/1986.
6. To receive the following planning decision(s) / information:
6.1 General update - Cllr J Smith.
7. Matters requested by councillors or clerk:
7.1 To receive a report on clerk's annual appraisal 6 December 2018 - Cllr J Smith.
7.2 To receive a report on the Parish Council's lower tier waste carrier registration - Clerk.
7.3 To receive a report on the clerk's VAT seminar training 27 November 2018 - Clerk.

- 7.4 To receive advance information on Parish Council Elections 2 May 2019. - Clerk.
- 7.5 To receive advance information on “Digital Tax” and electronic VAT reclaims - Clerk.
- 7.6 To discuss a consultation document received from Leeds East Airport relating to airspace change proposals.
- 7.7 To discuss a proposal to change the current method of archiving Parish Council minutes. - Clerk.

8. Financial matters:

- 8.1. To note / approve the following receipts and payments relating to December 2018:

15.11.18 - HMRC VAT refund received	£363.74
07.12.18 - HSBC - Credit interest received	£ 2.36
19.12.18 - Transfer from Deposit to Current account	£874.31
20.12.18 - Clerk’s gross salary Oct - Dec 18	£776.40
21.12.18 - Clerk’s Office & Telephone allowance Oct - Dec 18	£ 43.00
21.12.18 - Clerk’s Stationery expenses Oct - Dec 18	£ 54.91

- 8.2. To note a payment received in January 2019 and approve one amount in January 2019 for payment:

03.01.19 - Invoice SR2019 - Slipway Rent received	£2800.00
25.01.19 - ICO Data Protection Registration renewal fee 2019	£ 40.00

8.3. To receive bank reconciliation reports to 31 December 2018 and 31 January 2019.

8.4. To receive budget/actual comparisons to 31 December 2018 and 31 January 2019.

8.5. To consider and if appropriate approve the Parish Council draft budget for the next Financial Year 1 April 2019 - 31 March 2020.

8.6. To approve and set the level of Acaster Malbis Parish precept for 2019 - 2020 resulting from item 8.4.

9. To consider the following new Correspondence received and decide action where necessary:

Clerks and Councils Direct - January 2019.

10. North Yorkshire Police local PCSO Crime reports.
Report to 31 December 2018.

11. To consider matters raised with / by the Ward Member – Councillor J.C.Galvin.

12. To notify the clerk of matters for inclusion on the agenda of the next meeting.
12.1 Bus shelter & Intake Lane verge maintenance.

13. To confirm the date of the next meeting as **Monday 11 February 2019.**