



Acaster Malbis Parish Council

Minutes of the meeting of Acaster Malbis Parish Council held on **Monday 8 October 2018** at **7:30pm** in the Acaster Malbis Memorial Hall.

Open Forum – No members of the public attended.

The Chairman opened the meeting at 7:31pm.

Present: Councillor W G Taylor (Chairman).

Councillors: L Frost, B Hawkins, R Jones, J Smith.

Councillor: J C Galvin (City of York Council - Ward Member).

Clerk: M G Davies.

Minutes

1. **To receive apologies and approve reasons for absence.**
Apologies were received from Cllr P Harlington and Cllr D Walker and the reasons duly approved.
2. **2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.**
There were none.
2.2 To receive and consider any applications for dispensation.
There were none.
3. **To confirm the minutes of the Parish Council meeting held on 10 September 2018 as a true and correct record.**
Acceptance of the minutes was proposed by Cllr J Smith, seconded by Cllr B Hawkins and approved by all members present.
4. **To receive information on the following ongoing issues and decide further action where necessary.**
 - 4.1 **Bus shelter, defibrillator kiosk and verge maintenance on Intake Lane.**
The clerk reported that Mrs Jenny Burt had kindly offered to clean the defibrillator kiosk.

The clerk is to seek volunteers to give the bus shelter a “spring clean” and also recruit a suitable person to maintain the verges on Intake Lane.

4.2 **Superfast broadband update.**

The clerk reported that he and Tony Ives had attended a further meeting with Julian Sturdy MP, Openreach, Digital York and Superfast West Yorkshire. Cabinet 26 is still not operational but SFWY distributed an update sheet which indicated it would be live in early October. Openreach gave Mr Sturdy an assurance that the live date would be advised to him via Digital York and SFWY immediately orders were being accepted. This cabinet has been in place for nearly 12 months and live dates have been repeatedly missed. Cabinet 30 is still to be built but Openreach assured the meeting that it was on schedule to be operational by March 2019. Based on the experience of cabinet 26 the clerk considers this deadline to be highly optimistic and most unlikely to be achieved. The Openreach representative did not even know where the cabinet was to be located.

4.3 **Website updates progress report.**

Cllr Harlington was absent from the meeting. The clerk advised that as far as he was aware most of the work was completed with the exception of the updated Financial Regulations. It is hoped these will be finalised and uploaded prior to next month’s meeting.

4.4 **Clerk’s Contract of Employment.**

Cllr Smith reported that this matter is well in hand but is proving more complex than anticipated. It is hoped that the final contract will be ready for signature at the November meeting.

5. **To consider the following new planning applications:**

Cllr Smith gave a detailed description and explanation of each application listed.

5.1 18/01889/FUL - 61 Mill Lane, Acaster Malbis, YO23 2UJ

Single storey front extension.

Resolved - B. We have no objections

5.2 18/01993/FUL - The Bungalow, “Intake Lane”, Acaster Malbis, YO23 2UY

Two storey side extension and single storey front, side and rear extensions.

Resolved - C. We have no objections but wish to make comments.

5.3 18/02051/FUL - Southmoor, Mill Lane, Acaster Malbis, YO23 2UJ

Single storey rear extension including demolition of existing conservatory and conversion of garage into habitable room.

Resolved - B. We have no objections.

5.4 18/02136/FUL - 5 Lilac Avenue, Acaster Malbis, YO23 2UT

Erection of step lift to side to allow disabled access.

Resolved - B. We have no objections.

In addition Cllr Smith advised that a further application had been received in respect of The Carpet and Bed Warehouse, Acaster Lane under reference 18/01983/FUL. Having raised no objections to previous applications for this site it was **Resolved** - B. We have no objections.

The clerk is to ensure all comments are submitted to City of York Council on 9 October.

6. **To receive the following planning decision(s) / information:**
Cllr Smith reported that applications at The Laurels, Carpet and Bed Warehouse and Elverbredde were still pending decisions.
7. **Matters requested by councillors or clerk:**
- 7.1 **To Receive Reports from Councillors who have attended training events and meetings of outside bodies.**
- 7.1.1 Police community policing meeting held at Athena House 25 September 2018. Attended by Cllr Walker and the clerk.
Cllr Walker was absent from the PC meeting. The clerk reported that NYP are keen to promote closer links with communities by reversing some of the changes made to PCSO deployment. The clerk suggested that the local community policing Inspector Lee Pointon or a deputy be invited to the Annual Meeting of the Parish on 18 March 2019.
- 7.1.2 YLCA meeting held at Huntington Community Centre 4 October 2018. This meeting was attended by the clerk; Cllrs Frost and Walker were unable to attend. The meeting started very late as the key holder could not be found. A talk was given by Rachel Wood, Deputy Operations Commander for York and Selby on neighbourhood policing. The talk was supplemented by Inspector Lee Pointon who outlined the changes being made to community policing aimed at promoting closer relationships with villages.
8. **Financial matters:**
- 8.1. **To approve the following accounts for payment:**
- | | |
|--|---------|
| 09.10.18 Transfer from savings to current account to cover payments listed below | £560.00 |
| 18.09.18 V C Whistlecraft - verge maintenance (cheque). | £ 60.00 |
| 10.10.18 Acaster Malbis Memorial Hall - grant towards maintenance and repairs (FP) | £500.00 |
- Approval of the financial matters was proposed by Cllr Hawkins, seconded by Cllr Frost and carried unanimously.
- 8.2. **To receive a bank reconciliation report to 8 October 2018.**
The bank reconciliation report had been circulated by email.
- 8.3 **To receive a budget / actual comparison to 31 October 2018.**
The budget report for October had been circulated by email.
9. **To consider the following new Correspondence received and decide action where necessary:**
There were no items to circulate.
10. **North Yorkshire Police local PCSO Crime reports to 30 September 2018.**
The report for September had been circulated on receipt. There was one report of anti-social behaviour (erratic driving)
11. **To consider matters raised with / by the Ward Member – Councillor J.C.Galvin.**
Cllr Galvin reported that the planning appeal in respect of Whinney Hills was progressing.

12. **To notify the clerk of matters for inclusion on the agenda of the next meeting.**
There were no items to add other than those raised elsewhere in the meeting.
13. **The date of the next meeting was confirmed as Monday 12 November 2018.**
Members were reminded that the Parish Council does not meet in December.

There being no further business the Chairman closed the meeting at 8:53pm by thanking all for attending.

W G Taylor (Chairman)..... Date of approval 12 November 2018