



Acaster Malbis Parish Council

Minutes of the meeting of Acaster Malbis Parish Council held on **Monday 11 June 2018** at **7:30pm** in the Acaster Malbis Memorial Hall.

Open Forum – No members of the public attended.

The Chairman opened the meeting at 7:30pm.

Present: Councillor W G Taylor (Chairman).

Councillors: L Frost, P Harlington, B Hawkins, D Walker.

Newly co-opted councillor - R Jones. (See item 2.3 below).

Clerk: M G Davies.

Minutes

1. **To receive apologies and approve reasons for absence.**
Apologies were received from Cllr J Smith and Cllr J C Galvin (Ward Councillor) and the reasons noted and accepted.
2. **2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.**
There were none.
2.2 To receive and consider any applications for dispensation.
There were none.
2.3 Induction of newly co-opted councillor.
The Chairman welcomed Cllr Rob Jones to the Parish Council. His declaration of acceptance of office was signed by him and witnessed by the clerk. ROI forms were issued for completion and return.
3. **3.1 To confirm the minutes of the meeting held on Monday 14 May 2018 as a true and correct record.**
Approval of the minutes was proposed by Cllr Harlington seconded by Cllr Hawkins and agreed by all.

3.2 To receive the draft minutes of the Annual Meeting of the Parish held on Monday 19 March 2018 for information only.

These minutes had been previously distributed and are for formal approval at the March 2019 Annual Meeting of the Parish. The draft is available on the Parish Council website.

4. To receive information on the following ongoing issues and decide further action where necessary.

4.1 Superfast broadband.

Progress continues to be slow but we are assured that the previously promised availability dates are still valid.

4.2 Bus shelter drain and Ship Inn area drains.

This rectification work is still promised for the early part of the 2018/2019 CoYC financial year.

5. To consider the following planning applications(s):

There were no new applications.

6. To receive the following planning decision(s) / information:

The application for the former Carpet and Bed Warehouse on Acaster Lane is still awaiting decision. The outstanding matters concerning Whinney Hills and the Mount Pleasant boundary wall are still pending.

7. Matters requested by councillors or clerk:

7.1 To Receive Reports from Councillors who have attended training events and meetings of outside bodies.

Cllr Walker gave a report on the above YLCA meeting held on 7 June 2018 which he attended with the clerk.

An excellent presentation was given by the Yorkshire Air Ambulance service which now operates two helicopters in the county. The deputy chairman expressed serious concerns that more and more responsibility is being pushed down from Central Government to Parish Councils increasing the already heavy burden imposed on them in recent years. He felt this would ultimately lead to fewer people being prepared to stand as councillors.

7.2 To notify the need to review the Council's Standing Orders and other strategic documents to comply with recent changes in legislation.

The clerk had emailed revised "model standing orders" which reflected the recent changes needed to comply with GDPR. Updated versions of the model Financial Regulations and model Code of Conduct will be circulated in advance of the next meeting with a view to all being approved on 9 July. This will allow the clerk to modify the model formats specifically for Acaster Malbis Parish Council use.

7.3 To consider the need to review Tree Preservation Orders within the village.

Cllr Jones advised that he had trees within his property that were subject to TPOs but he had been unable to easily identify the specific trees concerned. Many TPOs date from the 1990s and earlier including many issued that were issued by Selby District Council. Cllr Jones kindly agreed to take responsibility for an initial review of the Parish Council's TPO records and will report back in due course.

7.4 To report progress on the update of the Parish Council Website.

Cllr Harlington reported that some updates had already been completed and the rest were in hand. Arrangements have been made to update Councillor Photographs and take new seasonal photographs of the village to allow the website to reflect the current season. The clerk asked that pictures be taken of the parish assets such as the boundary signs and bus shelter at the same time for asset recording and insurance purposes. The Chairman is to ensure the grass is cut to facilitate this.

8. Financial matters:

8.1 To approve the following accounts for payment and authorise matching transfer from deposit to current account of £953.23

25.06.18	Clerk's Gross Salary Apr-Jun 2018	£776.40
26.06.18	Clerk's Office Allowance Apr-Jun 2018	£ 25.00
26.06.18	Clerk's Telephone Allowance Apr-Jun 2018	£ 18.00
26.06.18	Clerk's Stationery & General Expenses to Jun 2018	<u>£133.83</u>
		£953.23

Approval of financial matters was agreed unanimously, the clerk is to deliver the signed control sheet to Cllr Smith for bank monitoring purposes and signature.

8.2 To receive a bank reconciliation report to 11 June 2018.

This report had been previously distributed by email.

8.3 To receive a budget / actual comparison to 31 May 2018.

This report had been previously distributed by email.

8.4 To adopt the Annual Governance Statement for 2017/2018.

8.5 To adopt the Annual Accounting Statements for 2017/2018.

8.6 To adopt the Annual Governance and Accountability Return for 2017/2018

Items 8.4 to 8.6 were adopted unanimously.

8.7 To confirm the dates for Exercise of Electors Rights 2018.

The dates were confirmed as Wednesday 13 June to Tuesday 24 July 2018. The required notices have been published on the Parish Council website.

The above actions complete the accounting processes for the year 2017-2018

9. To consider the following new Correspondence received and decide action where necessary:

There was none.

10. North Yorkshire Police local PCSO Crime reports.

The report had been previously distributed by email.

11. To consider matters raised with / by the Ward Member – Councillor J.C.Galvin.

Councillor Galvin did not attend the meeting - no report received.

12. **To notify the clerk of matters for inclusion on the agenda of the next meeting.**

To consider formal adoption of items listed at 7.2 of this agenda.

Tree preservation orders update.

13. **To confirm the date of the next meeting as Monday 9 July 2018.**

As usual the Parish Council will not meet in August 2018.

There being no further business the Chairman closed the meeting at 8:27pm by thanking all for attending.

W G Taylor (Chairman).....

Date of approval 9 July 2018