



Acaster Malbis Parish Council

All Parish Councillors are **summoned to attend** the Annual Meeting of Acaster Malbis Parish Council, to be held on **Monday 14 May 2018 at 7:30pm** in the Acaster Malbis Memorial Hall.

There will be no public session prior to the meeting although members of the public are welcome to attend and must adhere to the rules set by the council. The rules can be viewed or downloaded from the Notices section of the Parish Council website.

AGENDA

1. Elections and Appointments for the year 2018-2019.
 - 1.1. Chairman.
 - 1.2. Vice Chairman.
 - 1.3. Planning Committee (currently three members).
 - 1.4. Grass Cutting Co-ordinator.
 - 1.5. Monitoring Officer: Income/Expenditure compared with the Budget.
 - 1.6. Local Councils Association (two representatives).
 - 1.7. Representative Trustee: Acaster Malbis Memorial Hall.
 - 1.8. Emergency Planning Co-ordinator.
 - 1.9. Webmaster.
 - 1.10. Data Protection Officer (DPO).
2.
 - 2.1. To receive apologies and approve reasons for absence.
 - 2.2. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
 - 2.3. To receive and consider any applications for dispensation.
3.
 - 3.1. To confirm the minutes of the meeting held on Monday 9 April 2018 as a true and correct record.

- 3.2 To receive the draft minutes of the Annual Meeting of the Parish held on Monday 19 March 2018 for information only. These minutes are for formal approval at the 2019 meeting.
4. To receive information on the following ongoing issues and decide further action where necessary.
- 4.1. GDPR - Final report prior to live date - 25 May 2018.
- 4.2. Telephone kiosk / defibrillator project – update.
- 4.3. Bus shelter and adjacent roadway drainage issues – update.
- 4.4. Flooding under Acaster Lane Road Bridge - update.
- 4.5. Superfast Broadband – update.
5. To consider the following new planning application:
18/00764/FUL - Carpet and Bed Warehouse, Acaster Lane, YO23 2SA - Erection of 1 no. dwelling following demolition of existing warehouse.
6. To receive the following planning decision(s) / information:
General update report on ongoing planning matters.
7. Matters requested by Councillors or Clerk:
- 7.1. To co-opt a new councillor following recent retirement.
- 7.2. To consider renewal of the Parish Council’s insurance with new insurance broker - BHIB and enter into a new three year agreement at 5% discount.
- 7.3. Clerk’s salary and working hours.
8. Financial matters:
- 8.1. To note and/or approve the following accounts for payment:
- | | |
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| 30.04.18 - City of York Council - 1 st half-year precept received | £1387.00 |
| 25.05.18 - BHIB Insurance premium (renewal under three year agreement) | £ TBA |
| 26.05.18 - Purchase of secure filing cabinet (reimburse clerk) | £ 70.80 |
- also to approve transfer of funds from deposit to current accounts to match payments listed above.
- 8.2. To receive a bank balance report to 14 May 2018.
- 8.3. To receive a budget vs actual comparison report to 30 April 2018
- 8.4. To adopt the Annual Governance Statement for 2017/2018.
- 8.5. To adopt the Annual Accounting Statements for 2017/2018.

- 8.6. To adopt the Annual Governance and Accountability Return for 2017/2018.
- 8.7. To authorise the clerk to submit the appropriate certificate of exemption to the external auditor in due course.
9. To consider the following new Correspondence received and decide action where necessary.
None
10. North Yorkshire Police local PCSO Crime reports.
11. To consider matters raised with / by the Ward Member – Councillor J.C.Galvin
12. To notify the clerk of matters for inclusion on the agenda of the next meeting.
13. To confirm the date of the next meeting as **Monday 11 June 2018**.

CURRENT COUNCILLOR'S APPOINTMENTS FROM 2017/2018

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| 1.1. | Chairman | Cllr W G Taylor |
| 1.2 | Vice Chairman | Cllr D Walker |
| 1.3 | Planning Committee (three members) | 1). Cllr J Smith 2). Cllr D Walker 3). Vacant |
| 1.4 | Grass Cutting Co-ordinator | Cllr W G Taylor |
| 1.5 | Monitoring Officer: Income/Expenditure compared with the Budget | Vacant |
| 1.6 | Local Councils Associations (two representatives) | Cllr L A Frost Cllr D Walker |
| 1.7 | Representative Trustee: Acaster Malbis Memorial Hall | Cllr L A Frost |
| 1.8 | Emergency Planning Co-ordinator | M G Davies - Clerk |
| 1.9 | Webmaster | Cllr P Harlington |
| 1.10 | Data Protection Officer | Cllr P Harlington |