



# Acaster Malbis Parish Council

**Minutes of the meeting** of Acaster Malbis Parish Council held on **Monday 13 November 2017** at **7:30pm** in the Acaster Malbis Memorial Hall.

**Open Forum** – No members of the public attended to speak at the open forum. Mrs Pam Walker, volunteer EA flood warden, was present to give the update report listed at item 4.1 leaving the meeting at 7:52pm.

The Chairman therefore opened the meeting at 7:31pm.

Present: Councillor W G Taylor (Chairman).

Councillors: P Harlington, B Hawkins, G Loney, J Smith, D Walker.

Councillor: J C Galvin (City of York Council - Ward Member).

Clerk: M G Davies.

## Minutes of the meeting

1. **To receive apologies and approve reasons for absence.**  
Cllr. Frost sent apologies via Cllr. Walker.
2. **2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.**  
There were none  
**2.2 To receive and consider any applications for dispensation.**  
There were none.
3. **To confirm the minutes of the meeting held on Monday 9 October 2017 as a true and correct record.**  
Acceptance of the minutes was proposed by Cllr. Loney, seconded by Cllr. Hawkins and agreed unanimously.
4. **To receive information on the following ongoing issues and decide further action where necessary.**

#### **4.1 Village emergency plan. Update from Mrs Pamela Walker.**

Mrs Walker reported that the emergency plan was almost complete. A location is still to be found for the emergency equipment box but in the meantime it will be kept at her home. The “emergency information for residents” pack is ready and will be distributed to each household through the Mill Garth Park and Mount Pleasant resident’s associations. The clerk will print the relevant number of copies for distribution by hand to the remaining residents.

#### **4.2 Confirmation of 2018 Parish Council Meeting dates.**

The clerk confirmed that all dates were now booked on the Memorial Hall system. A full list is published in the Notices section of the Parish Council website.

#### **4.3 Update on bus shelter drainage issues.**

This matter is still being investigated by City of York Council and we are awaiting their suggestions for a solution.

#### **4.4 Update on Acaster Lane bridge drainage issues.**

This matter has been temporarily solved by jetting the drain. It is unlikely that a long-term solution can be found owing to the basic design of the system.

#### **4.5 Update on broadband progress.**

There seems, as usual, to be little progress on this subject. We are awaiting updates from our contact at City of York Council who has replaced Superfast West Yorkshire as our main source of information. Cllr. Galvin reported that the lack of accurate and reliable information forthcoming has been reported to Julian Sturdy MP.

#### **4.6 New acastermalbis-pc.gov.uk website now live replacing acastermalbis.org.uk in preparation for GDPR May 2018.**

Cllr. Harlington reported that the website address is up and running on the new GOV.UK domain. The clerk confirmed that the relevant official bodies have been informed of the change.

#### **4.7 Update on requirement for new gov.uk mail addresses.**

To ensure we are able to comply with changes in legislation in May 2018 all councillors are to be issued with @acastermalbis-pc.gov.uk email addresses to be used in place of their current personal addresses.

#### **4.8 Update on Mill/Darling/Cowper Lane road sign.**

Cllr. Galvin confirmed that the new sign has been ordered and should be installed shortly. The location will be moved to the village side of the junction to avoid possible future damage from hedge cutting.

#### **5. To consider the following planning applications(s):**

17/02415/FUL Riverside House, Tyn Garth, YO23 2LX – Single storey rear extension. Representatives of the Parish Council had visited the property and after a report from Cllr. Smith and discussion at the meeting it was resolved:  
B: We have no objections.

#### **6. To receive the following planning decision(s) / information:**

General update on outstanding planning matters. – Cllr. Smith reported that the application Whinney Hills was still under consideration. There is no new information regarding other outstanding matters.

**7. Matters requested by councillors or clerk:**

To consider - Standing order SO/2016/01 in the notices section of our website. "This standing order published on our website carries specific information on the rights of the public at council meetings. In the light of recent events do we feel that that notice is adequate to ensure that such an incident does not repeat itself?"

After lengthy discussion it was agreed that the Standing Order can only be applied to matters occurring between the formal opening and closing of the meeting and not to any incident arising after the Chairman has formally declared the meeting to be at an end.

**8. Financial matters:**

**8.1. To approve the following accounts for payment:**

Advanced Computer Systems (ACS) Invoices 2506, 2502 for website updates £280.80  
Approval of the payment was proposed by Cllr. Walker, seconded by Cllr. Smith and agreed unanimously.

**8.2. To receive a bank reconciliation report to 13 November 2017.**

The report circulated by email was accepted unanimously.

**8.3 To receive a budget / actual comparison to 31 October 2017.**

Cllr. Loney reported that expenditure was yet again in line with expectations.  
The draft budget for the financial year 2018/2019 was circulated and is planned for approval at the meeting on 8 January 2018.

**9. To consider the following new correspondence received and decide action where necessary:**

Clerks & Councils Direct – November 2017 was circulated.

**10. North Yorkshire Police local PCSO Crime reports.**

Report circulated by email – no incidents in October 2017.

**11. To consider matters raised with / by the Ward Member – Councillor J.C.Galvin.**

All matters had been covered under other items.

**12. To notify the clerk of matters for inclusion on the agenda of the next meeting.**

Several items are to be carried forward to the next meeting as usual.

**13. To confirm the date of the next meeting as Monday 8 January 2018.**

There is no Parish Council Meeting in December 2017.

Members were asked to note that the next Ward Committee meeting will be held on Tuesday 14 November 2017 in the Acaster Malbis Memorial Hall starting at 7pm

There being no further business the Chairman closed the meeting at 8:54pm by thanking all for attending.

W G Taylor (Chairman) .....

Date of approval 8 January 2018