



Acaster Malbis Parish Council

Minutes of the meeting of Acaster Malbis Parish Council held on **Monday 10 July 2017** at **7:30pm** in the Acaster Malbis Memorial Hall.

Open Forum – No members of the public attended to speak at the open forum.
The Chairman opened the meeting at 7:34pm.

Present: Councillor W G Taylor (Chairman).

Councillors: B Hawkins, J Smith and D Walker.

Councillor: J C Galvin (City of York Council - Ward Member).

Clerk: M G Davies.

MINUTES OF THE MEETING

1. **To receive apologies and approve reasons for absence.**
Apologies were received from Councillors Frost, Harlington and Loney and the reasons noted and approved.
2. **2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.**
There were none.
2.2 To receive and consider any applications for dispensation.
There were none.
3. **To confirm the minutes of the meeting held on 12 June 2017 as a true and correct record.**
Acceptance of the minutes was proposed by Cllr. Smith, seconded by Cllr. Hawkins and agreed by all.

4. To receive information on the following ongoing issues and decide further action where necessary.

4.1 Village emergency plan.

The draft plan has been circulated for comment by Pamela Walker.

4.2 Defibrillator project.

The secure / heated cabinet is now installed and connected through appropriate RCD safety equipment. On receipt of the new external signs for the kiosk the iPad equipment can be added to the cabinet and the necessary registration information submitted to Yorkshire Ambulance Service to allow the equipment to “go live”. It is hoped that Peter Burt will be able to attend the September or October meeting to demonstrate the training version of the equipment.

4.3 Bus shelter drainage problems.

Responses are awaited from the Drainage Board and City of York Council regarding the feasibility of laying a new drainage pipe across the highways. It is suggested that the presence of telephone cables might render the project impractical.

4.4 Councillor email accounts and website address.

Our website service provider is experiencing difficulty registering the GOV.UK domain, it may not be practical to proceed at the moment.

4.5 Acaster Malbis Memorial Hall – Confirmation of Parish Council representative.

Notification of the appointment of Councillor Frost to this role has been sent to The Chairman and Secretary of the Memorial Hall Committee.

5. To consider the following planning applications(s):

17/01289/FUL – Erection of garage (retrospective - at 19 Pheasant Way, YO23 2AB)

Following a report to members from Councillor Smith it was resolved unanimously

B. We have no objections.

The Clerk will report the decision to City of York Council in the usual manner.

6. To receive the following planning decision(s) / information:

6.1 Update on outstanding applications and other general matters.

Councillor Smith gave a general update regarding ongoing applications and other matters.

There have been no new approvals and all other matters are still pending.

7. Matters requested by Councillors or Clerk.

Report on YLCA Meeting held on 1 June 2017 at New Earswick Village Hall – Cllr Walker
Councillor Walker gave a short report on the meeting which he and the Clerk had attended. There was little to report of a local nature except that the six month deferral of the York Local Plan to allow consideration of the effects of the planned closure of Imphal and Strensall Barracks on the plan expires in October.

8. Financial matters:

8.1. To approve the following accounts for payment:

Mr D P Walkden – Internal Audit Fee paid by cheque

£75.00

Cllr Smith Proposed, seconded by Cllr Walker that the above payment be approved. Agreed unanimously.

- 8.2. To receive a bank reconciliation report to 10 July 2017.
The bank summary and reconciliation had been circulated in advance of the meeting as usual. The Clerk reported that the VAT refund for the 2016/2017 financial year of £136.48 had been credited to HSBC that morning some three weeks earlier than anticipated and was not included in the balance report.
- 8.3 To receive a budget / actual comparison to 30 June 2017.
Cllr. Loney was absent from the meeting so no new report was received. The Clerk confirmed that the only change to the previous month's report was as listed in item 8.1.

9. **To consider the following new Correspondence received and decide action where necessary:**

The following publications were circulated to members present for information:
YLCA Annual Review 2016-2017.
Clerks & Councils Direct May 2017 and July 2017 editions.
NALC LCR Magazine Summer 2017.

10. **North Yorkshire Police local PCSO Crime reports.**
The monthly report for June had been circulated by email prior to the meeting. The only item was an ASB report of youths on the jetty at the Club House on Acaster Lane.
11. **To consider matters raised with / by the Ward Member – Councillor J.C.Galvin.**
Councillor Galvin gave a brief update report on ongoing matters. The Clerk was passed the contact name for the highways department officer to consult regarding the bus shelter drain.
12. **To notify the clerk of matters for inclusion on the agenda of the next meeting.**
No specific items requested, the usual ongoing items will be carried forward to the next.
13. **To confirm the date of the next meeting as Monday 11 September 2017.**
Members were reminded that there is no meeting in August.

There being no further business the Chairman closed the meeting at 8:30pm by thanking all for attending.

W G Taylor (Chairman)

Date of approval 11 September 2017