



Acaster Malbis Parish Council

All Parish Councillors are **summoned to attend** the Annual Meeting of Acaster Malbis Parish Council, to be held on **Monday 8 May 2017 at 7:30pm** in the Acaster Malbis Memorial Hall.

There will be no public session prior to the meeting although members of the public are welcome to attend and must adhere to the rules set by the council. The rules can be viewed or downloaded from the Notices section of the Parish Council website.

AGENDA

1. Elections and Appointments for the year 2017-2018.
 - 1.1. Chairman.
 - 1.2. Vice Chairman.
 - 1.3. Planning Committee (currently three members).
 - 1.4. Grass Cutting Co-ordinator.
 - 1.5. Monitoring Office: Income/Expenditure compared with the Budget.
 - 1.6. Local Councils Association (two representatives).
 - 1.7. Representative Trustee: Acaster Malbis Memorial Hall.
 - 1.8. Emergency Planning Co-ordinator (new role).
2.
 - 2.1. To receive apologies and approve reasons for absence.
 - 2.2. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
 - 2.3. To receive and consider any applications for dispensation.
3. To confirm the minutes of the meeting held on Monday 10 April 2017 as a true and correct record.

To receive the draft minutes of the Annual Meeting of the Parish held on Monday 20 March 2017 for information only. Minutes for formal approval at the 2018 meeting.
4. To receive information on the following ongoing issues and decide further action where necessary.
 - 4.1. Village Emergency Plan – Mrs Pamela Walker – EA Flood Warden.
 - 4.2. Telephone kiosk / defibrillator project – update.

- 4.3. Bus shelter and adjacent roadway drainage issues – update.
- 4.4. Dilapidated road signs – update.
- 4.5. Superfast Broadband – update.
5. To consider the following new planning applications(s):
None
6. To receive the following planning decision(s) / information:
- 6.1 17/00248/FUL – Mar-Stan, Temple Lane, YO23 3TE – Erection of dwelling following demolition of existing dwelling.
- 6.2 17/00407/FUL – Henry House, 41 Mill Lane, YO23 2UK – First floor side extension and porch to front.
- 6.3 General update report on ongoing planning matters.
- 6.4 Progress report on the establishment of terms of reference for the Planning Committee.
7. Matters requested by Councillors or Clerk:
- 7.1. Parish Councillor’s Email Accounts and associated matters. – Cllr. P Harlington.
- 7.2. To consider renewal of the Parish Council’s insurance with AON – second year of three year agreement at 5% discount.
- 7.3. Fly tipped tyres.
8. Financial matters:
- 8.1. To approve the following accounts for payment :
- | | |
|--|---------|
| AON Insurance (renewal under three year agreement) | £ TBA |
| Mr. M Brown – bus shelter noticeboard | £140.00 |
| BT Payphones – Purchase of telephone kiosk | £ 1.00 |
- also to approve transfer of funds from deposit to current accounts to match payments listed above.
- 8.2. To receive a bank balance report to 08 May 2017
- 8.3. To receive a budget / actual comparison to 30 April 2017
- 8.4. To adopt the Annual Governance Statement for 2016/2017
- 8.5. To adopt the Annual Accounting Statements for 2016/2017
- 8.6. To adopt the Annual Return for 2016/2017

9. To consider the following new Correspondence received and decide action where necessary.
None
10. North Yorkshire Police local PCSO Crime reports.
11. To consider matters raised with / by the Ward Member – Councillor J.C.Galvin including bus shelter roadway drainage and village road signs.
12. To notify the clerk of matters for inclusion on the agenda of the next meeting.
13. To confirm the date of the next meeting as Monday 12 June 2017.

CURRENT COUNCILLOR'S APPOINTMENTS 2016/2017

1.1.	Chairman	Cllr W G Taylor
1.2	Vice Chairman	Cllr D Walker
1.3	Planning Committee (currently three members)	Cllr J Smith Cllr G Loney Cllr D Walker
1.4	Grass Cutting Co-ordinator	Cllr W G Taylor
1.5	Monitoring Office: Income/Expenditure compared with the Budget	Cllr G Loney
1.6	Local Councils Associations (two representatives)	Cllr L A Frost Cllr D Walker
1.7	Representative Trustee: Acaster Malbis Memorial Hall	Cllr G Loney
1.8	Emergency Planning Co-ordinator	New role

M.G.Davies (Clerk)

Date of issue 02 May 2017