



Acaster Malbis Parish Council

Minutes of the meeting of Acaster Malbis Parish Council held on **Monday 10 April 2017** at **7:30pm** in the Acaster Malbis Memorial Hall.

Open Forum – No members of the public attended the open forum. The Chairman therefore opened the meeting at 7:33pm.

Present: Councillor W G Taylor (Chairman).

Councillors: B Hawkins, G Loney, J Smith and D Walker.

Councillor: J C Galvin (City of York Council - Ward Member).

Clerk: M G Davies.

Minutes of the Meeting

1. **To receive apologies and approve reasons for absence.**
Apologies were received from Councillors Frost and Harlington and the reasons noted.
2. **2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.**
There were none.
2.2 To receive and consider any applications for dispensation.
There were none.
3. **To confirm the minutes of the meeting held on Monday 13 March 2017 as a true and correct record.**
Acceptance of the minutes of the meeting held on Monday 13 March was proposed by Councillor Walker, seconded by Councillor Smith and accepted unanimously.
4. **To receive information on the following ongoing issues and decide further action where necessary.**
 - 4.1 **Telephone kiosk / defibrillator project.**
The project is ongoing. The Clerk reported that confirmation was still awaited from BT Payphones formally offering the kiosk for purchase. Until this is received the project cannot be progressed. Emails to BT Payphones are simply met with "holding" automatic responses. The Clerk commented that some 7000 kiosks are currently being made redundant so it is perhaps not surprising that there is an administrative delay.
 - 4.2 **Bus shelter and adjacent roadway drainage issues.**
Councillor Galvin reported that City of York highways officers had been asked to comment

and provide comments and costings on available solutions for the issue. A response is awaited.

4.3 Dilapidated road direction sign at junction of Mill Lane, Darling Lane and Cowper Lane.

Councillor Galvin reported that he had looked at the sign and thought it might simply need pushing back into place but he would investigate further.

4.4 Bishopthorpe Scouts riverside clean-up completed Saturday 1 April 2017.

This event took place in relatively good weather as planned. Thanks were expressed to the Scout Leader, Scouts, their parents who assisted and to Cllr. Galvin for provision of litter picking equipment and bags and also to Cllr. Frost and her husband Nick Frost for providing a vehicle and trailer. The usual grant donation to Scout funds is listed at item 8.1 for approval. It was agreed that the event had been a great success as some 12 bags of rubbish had been collected and that it should be repeated again at about the same time in 2018 before long grass is able to cause problems.

5. To consider the following planning applications(s):

There were no new applications.

6. To receive the following planning decision(s) / updated information:

6.1 17/00175/FUL - 14 Pheasant Way, Acaster Malbis, YO23 2AB – Erection of garage – Decision awaited.

6.2 17/00248/FUL – Mar-Stan, Temple Lane, YO23 3TE – Erection of dwelling following demolition of existing dwelling. – Decision awaited.

6.3 17/00407/FUL – Henry House, 41 Mill Lane, YO23 2UJ – First floor side extension and porch to front. – Decision awaited

6.4 General update reports on ongoing planning matters.

Cllr. Smith reported that the application at Brockett Court was still undecided. The matters at Mount Pleasant entrance and 19 Pheasant Way are still pending.

7. Matters requested by councillors:

7.1 Report on Planning Training seminar 25 March 2017

Councillor Smith reported that she and Cllr. Loney had attended the above on 25 March and they both found the seminar to be beneficial. Some points raised at the seminar included:-

a) Parish Councils comment on Planning Applications entirely at their discretion.

b) Consideration must be given to whether any consideration is material or non-material and to the weight of arguments involved.

c) Parish Councils as consultees give local “balance”

d) It is highly desirable that decisions are made by the full Parish Council whenever possible.

e) If any decisions are delegated to a Planning Committee then that committee must be governed by set terms of reference insofar as the committee’s actions are not already governed by the Council’s Code of Conduct. It was also noted that Acaster Malbis Planning Committee is correctly termed as a “committee” and not as a “subcommittee”.

f) Decisions on planning applications (whether by the Parish Council or Planning Committee) must be made in public. An agenda must be published in accordance with normal rules, minutes must be taken and all such meetings must be open to members of

the public. Such meetings are not to be confused with site visits where the sole purpose of the visit is to gather information prior to a meeting. No decision can be made at such site visits.

Councillor Smith suggested that the Planning Committee should establish specific Planning Committee terms of reference at the earliest opportunity and the Clerk was asked to consult the YLCA for guidance.

8. Financial matters:

8.1. To approve the following accounts for payment:

11.04.17 Transfer from deposit to current account	£749.00
12.04.17 Acaster Malbis Memorial Hall – meeting room hire 2016-2017	£220.00
12.04.17 YLCA membership fees 2017-2018	£293.00
12.04.17 Campaign to Protect Rural England (CPRE) membership 2017	£ 36.00
13.04.17 1 st Bishopthorpe Scouts – grant re riverside clean-up	<u>£200.00</u>
Total payments	£749.00

The monthly payments report (combined with the bank report) was signed by Councillors Hawkins and Walker, the Clerk and passed to Councillor Loney to monitor the bank transactions in due course.

8.2. To receive a bank reconciliation report.

The monthly bank report had been previously circulated and signed as noted in para 8.1.

8.3 To receive a budget / actual comparison to **31 March 2017**

Councillor Loney reported that payments are in line with the budget.

9. To consider the following new Correspondence received and decide action where necessary:

LCR NALC Magazine – Spring 2017, CPRE Field Work and CPRE Country Voice were all distributed.

10. North Yorkshire Police local PCSO Crime reports.

10.1 To receive crime reports to **31 March 2017**

There was one report of a loud party being held on Lakeside

10.2 Changes to local policing – the Clerk reported that a meeting is to be held at Athena House, Clifton Moor on **Monday 24 April 2017 at 7pm** to be attended by Cllrs. B Hawkins, D Walker and Clerk M Davies.

11. To consider matters raised with / by the Ward Member – Councillor J.C.Galvin.

Councillor Galvin updated the Parish Council on a number of small ongoing matters most of which have noted elsewhere in these minutes. Councillor Smith reported another pothole had appeared on the bend on the village side of Lakeside near the driveway to Kinoulton. Several have been repaired in this area previously.

12. To notify the clerk of matters for inclusion on the agenda of the next meeting.

The following points are to be carried forward, defibrillator project, damaged road signs, bus

shelter drain. It was also noted that the Parish Council is to add the role of “Emergency Planning Liaison Officer” to its elected officers for 2017/2018.

13. To confirm the date of the next meeting as **Monday 8 May 2017** when the Council will elect its officers for the forthcoming year.

There will be no provision for public participation at this meeting.

There being no further business to conduct the Chairman closed the meeting at 8:30pm by thanking all for attending.

W G Taylor (Chairman) Date