



# Acaster Malbis Parish Council

**Minutes of the meeting** of Acaster Malbis Parish Council held on **Monday 13 March 2017** at **7:30pm** in the Acaster Malbis Memorial Hall.

**Open Forum** – No members of the public attended the open forum. The Chairman therefore opened the meeting at 7:35pm.

Present: Councillor W G Taylor (Chairman).

Councillors: L Frost, P Harlington, B Hawkins, J Smith and D Walker.

Councillor: J C Galvin (City of York Council - Ward Member).

Clerk: M G Davies.

## Minutes of the Meeting

1. **To receive apologies and approve reasons for absence.**  
Apologies for absence were received from Cllr. G Loney and the reasons accepted.
2. **2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.**  
There were none.  
**2.2 To receive and consider any applications for dispensation.**  
There were none.
3. **3.1 To confirm the minutes of the meeting held on Monday 13 February 2017 as a true and correct record.**  
Acceptance of the minutes was proposed by Cllr. Walker seconded by Cllr. Hawkins and approved unanimously.  
  
**3.2 To confirm the minutes of the Planning Committee meeting held on Friday 24 February 2017 as a true and correct record.**  
Acceptance of the minutes was proposed by Cllr. Walker seconded by Cllr. Smith and approved unanimously.
4. **To receive information on the following ongoing issues and decide further action where necessary.**  
**4.1 Update on proposed replacement noticeboard for bus shelter.**  
The new noticeboard has been fitted by Mike Brown and is reserved exclusively for Parish

Council and City of York Council notices. The noticeboard is secured by a combination lock. The Clerk is to change the default combination and notify members of the new number. Cllr. Taylor is to ask Mike Brown to apply a coat of varnish to the board to match as closely as possible the existing one. The old board is now available for the use of other organisations in the village and villagers in general. Mike Brown had reported that when installing the new board he had been drenched by passing vehicles driving through the large puddle that forms outside the bus shelter when there is moderate or heavy rainfall. This is a long-standing problem which affects all users of the bus shelter and is largely caused by the roadside (soakaway) gully repeatedly becoming blocked. Cllr Galvin offered to investigate possible solutions with CoYC Highways Department.

#### **4.2 Update on redundant telephone box / defibrillator project.**

The Clerk reported that progress is slow and we are still awaiting instructions from BT as to how to proceed. Emails are simply being answered by a series of BT holding messages. It is hoped that Peter Burt will attend the Annual Meeting of the Parish on 20 March to explain the equipment proposed and how the system will work.

#### **4.3 To confirm the date of the Bishopthorpe Scout annual riverbank clean-up as Saturday 1<sup>st</sup> April 2017 and to discuss arrangements.**

The clean-up will take place on the above date subject to good weather. Cllr. Galvin is to provide equipment and black bags as usual. Cllrs. Taylor and Frost will arrange for disposal of the waste collected.

#### **5. To consider the following planning applications(s):**

5.1 **17/00248/FUL** – Mar-Stan, Temple Lane, YO23 3TE – Erection of dwelling following demolition of existing dwelling.

5.2 **17/00407/FUL** – Henry House, 41 Mill Lane, YO23 2UJ – First floor side extension and porch to front.

Cllr. Smith presented a short summary of both applications. After discussion it was agreed that the Parish Council had no objections to either application. The Clerk is to notify City of York Council of the decisions.

#### **6. To receive the following planning decision(s) or updated information:**

6.1 **17/00175/FUL** – 14 Pheasant Way, YO23 2AB – Erection of garage (retrospective). This application was dealt with at a meeting of the Parish Council Planning Committee on 24 February when it was resolved that the Parish Council had no objections. It was noted that another garage had been erected at 19 Pheasant Way without planning permission and this is to be reported to City of York Council for action.

#### **6.2 General update on other outstanding planning matters.**

Cllr. Galvin reported that the matter of the boundary wall at Mount Pleasant Park was still ongoing. It was now thought that the wall may have been constructed wholly, or in part, on the highway verge rather than land owned by the site operator.

The outstanding application at Brockett Court for sewer works is ongoing as is the matter at Whinny Hills. There are two other locations where static caravans have appeared and these are currently under investigation and may or may not require further action.

The Clerk reconfirmed that Cllrs. Loney and Smith are to attend a formal planning training seminar arranged by the YLCA at The Cedar Court Hotel, Wakefield on Saturday 25 March 2017.

7. **Matters requested by councillors:**

There were none.

8. **Financial matters:**

**8.1 To note or approve the following accounts paid or for payment:**

28.03.17 – Clerk’s Salary & Premises Jan-Mar 17 £572.46

29.03.17 – Clerk’s Exps & Telephone Jan-Mar 17 £ 49.20

Approval of The above transactions with matching transfer from deposit to current accounts was proposed by Cllr. Harlington seconded by Cllr. Hawkins and carried unanimously.

**8.2 To receive a bank reconciliation report.**

This report had been circulated by email prior to the meeting.

After processing the above transactions the balances as at 29.03.17 will be - current account £110.03 - deposit account £6771.99 - total at bank £6882.02. In the absence of Cllr. Loney the audit control sheet was signed by the appropriate Councillors and Clerk and passed to Cllr. Smith to monitor the payments online.

**8.3 To receive a budget / actual comparison to 28 February 2017**

Councillor Loney being absent had circulated an email budget report prior to the meeting which confirmed that there had been no payments or other financial changes since the date of the previous meeting.

9. **To consider the following new Correspondence received and decide action where necessary:**

The Clerk presented the March 2017 issue of Clerks & Councils Direct for circulation.

10. **To receive North Yorkshire Police local PCSO Crime reports.**

PCSO Angela Hollywood had reported two incidents.

10.1 - 23 Jan. - Suspicious email – Tax scam email received by resident at Mill Garth Park.

10.2 - 16 Feb. - Criminal damage – Parked car “keyed” at The Ship Inn.

10.3 - 23 Feb. – Large amount of builders rubble and general garden waste fly-tipped adjacent to Holy Trinity Church. ( items removed by City of York Council on Tuesday 28 Feb).

11. **To consider matters raised with / by the Ward Member – Councillor J.C.Galvin.**

Councillor Galvin gave a brief update on broadband and was asked to present a more detailed report (if possible) at the Annual Meeting of the Parish on 20 March

12. **To notify the clerk of matters for inclusion on the agenda of the next meeting.**

12.1 Bus shelter drainage problems.

12.2 Telephone box / defibrillator project.

13. The date of the next Parish Council meeting was confirmed as **Monday 10 April 2017.**

14. The date of the Annual Meeting of the Parish was confirmed as **Monday 20 March 2017** .

There being no further business the Chairman closed the meeting at 8:34pm by thanking all for attending.

W.G. Taylor (Chairman)

Date of approval **Monday 10 April 2017**.