



Acaster Malbis Parish Council

Minutes of the meeting of Acaster Malbis Parish Council held on **Monday 13 February 2017** at **7:30pm** in the Acaster Malbis Memorial Hall.

Open Forum – No members of the public attended the open forum. The Chairman therefore opened the meeting at 7:28pm.

Present: Councillor W G Taylor (Chairman).

Councillors: L. Frost, P Harlington, B Hawkins, G Loney, J Smith and D Walker

Councillor: J C Galvin (City of York Council - Ward Member)

Clerk: M G Davies

Minutes of the Meeting

1. **To receive apologies and approve reasons for absence.**
All members were present.
2. **2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.**
There were none.
2.2 To receive and consider any applications for dispensation.
There were none.
3. **To confirm the minutes of the meeting held on Monday 9 January 2017 as a true and correct record.**
Acceptance of the minutes was proposed by Cllr. Smith seconded by Cllr. Harlington and agreed unanimously. The minute book was duly signed by the Chairman.
4. **To receive information on the following ongoing issues and decide further action where necessary.**
 - 4.1 **Update on proposed replacement noticeboard for bus shelter.**
This item was reported by Cllr. Taylor as still being in hand.
 - 4.2 **Update on redundant telephone box / defibrillator project.**
The Clerk reported that City of York Council have issued the necessary confirmation that they do not object to the telephone service being terminated and he is currently awaiting contact from BT Payphones as to how the matter can be progressed. A chaser will be sent to BT if nothing further is heard soon but the current round of telephone box redundancies is much larger than those previously and is likely to take a little time.

4.3 Update on village map project – final version.

Cllr. Harlington confirmed that the third and final version of the map is completed, after some last minute corrections, but he had experienced a problem with his broadband connection and was unable to circulate the final version. The clerk confirmed that he had received the final version from Business Maps earlier in the day and had downloaded a copy to an external hard drive which was passed to Cllr. Harlington. The map will be uploaded to the Parish Council website as soon as possible with the additional historical notes pages to follow. To facilitate this feature an alpha-numeric grid has been added to the final version. Cllr. Harlington also confirmed that further minor changes can be made free of charge for a period of 12 months if required.

4.4 Update on flooding measures, letter from Julian Sturdy MP and Naburn Village emergency flood plan.

A number of initiatives are still in progress and our local EA Volunteer Flood Warden Mrs Pamela Walker is currently monitoring progress. Mrs. Walker will be invited to the Annual Parish Meeting on 20th March to give a short talk on flooding matters.

4.5 To discuss alternative methods of power generation – open discussion.

A general discussion was held but it was agreed that any such projects would probably cost far more than benefits gained.

4.6 To propose Bishopthorpe Scouts annual riverbank clean-up for 2017.

It was agreed that this item should be carried out as soon as possible after Easter while the grass along the riverbank is still relatively short. The Clerk is to contact Matt Probert to agree a date.

4.7 To update members regarding overgrown hedge on riverbank.

Cllr. Walker had submitted photographs to the Clerk but they were taken too close to the hedge to clearly show the situation. When the Clerk visited the site a few days later the hedge had been cut without any further intervention being necessary.

4.8 Fibre-optic broadband.

It now seems that this project is delayed yet again but may still be a possibility for the summer.

5. To consider the following planning applications(s):

There were no new applications up to the meeting date.

6. To receive the following planning decision(s) or updated information:

6.1 **13/02884/FUL** – Further amendments to boundary wall at Mount Pleasant Park. – Decision still pending.

6.2 **16/02015/FUL** – Installation of a replacement foul drainage system for Brockett Court. - Decision still pending. A decision is still pending although the reason for the delay is still unclear.

6.3 **16/02480/FUL** – Siting of an additional 10 residential caravans on existing site (resubmission) – Cllr. Galvin reported that this application had been approved by the CoYC Area Planning. Cllr. Loney was dismayed that a previous application for 12 caravans had been refused but one for 10 was deemed acceptable. Cllr. Galvin stated that there were no valid reasons (of planning law) to refuse the current application.

6.4 **Whinny Hills** - Reports had been received that a number of caravans and/or park homes had appeared on recently sold land at Whinny Hills. This matter is in the hands of CoYC Planning Enforcement officers but is thought likely that a formal application for a

touring caravan campsite may be submitted and if not enforcement action may proceed.

The Clerk confirmed that Cllrs. Loney and Smith are to attend a formal planning training seminar arranged by the YLCA at The Cedar Court Hotel, Wakefield on Saturday 25 March 2017.

7. Matters requested by councillors:

There were none.

8. Financial matters:

8.1 To note or approve the following accounts paid or for payment:

13.02.17 - (Cheque) - Mr V.Whistlecraft – verge clearance Jul/Sep 2016	£ 35.00
13.02.17 – (FP) – YLCA for planning training Cllrs.Loney and Smith	£230.00
13.02.17 – (FP) – Business Maps – Village Map	£300.00
13.02.17 – (FP) – Advanced Computer Solutions (ACS) website hosting	£150.00
13.02.17 – (FP) – Data Protection Registration Renewal (reimburse Clerk)	<u>£ 35.00</u>
	£750.00

(FP) = “Faster payment” electronic payment.

Approval of all transactions was proposed by Cllr. Hawkins, seconded by Cllr. Walker. The financial transactions check sheet was signed by the Clerk and passed to Cllr. Loney for monitoring of the transactions.

8.2. To receive a bank reconciliation report to 13 February 2017.

The Clerk had circulated the latest bank balance report by email before the meeting. After processing the above transactions the balances as of 13.02.17 will be – current account £110.03, deposit account £7393.11, total at bank £7503.14.

8.3 To receive a budget / actual comparison to 31 January 2017.

Cllr. Loney reported that the budget vs actual report was in line with budget.

The Clerk asked the Chairman to sign the formal copy of the budget which was approved at the last meeting and had now been inserted in the minute book. The Clerk also confirmed that the formal documentation covering the annual precept fixed for 2017/2018 had been submitted to City of York Council.

9. To consider the following new Correspondence received and decide action where necessary:

There was none.

10. To receive North Yorkshire Police local PCSO Crime reports.

PCSO Angela Hollywood had reported two incidents

- a). A male had attempted to gain entry to a property at Moor End at 3am on 12 January – Police called, one person arrested.
- b). Reports of theft of diesel fuel from attended vehicles on Appleton Road.

11. To consider matters raised with / by the Ward Member – Councillor J.C.Galvin.

Cllr.Galvin reported that fruit trees had been planted on Acaster Lane and more were to be planted at other locations as part of a Ward Funded project.

12. **To notify the clerk of matters for inclusion on the agenda of the next meeting.**
Scouts Riverbank Clean Up, agreed date to be notified.
13. The date of the next meeting was confirmed as **Monday 13 February 2017.**
14. To confirm the date of the Annual Meeting of the Parish as **Monday 20th March 2017**
This date was confirmed. It was agreed to invite Mrs Pamela Walker to give a brief presentation on flooding measures and the village proposed flood emergency plan.

There being no further business the Chairman closed the meeting at 8:25pm by thanking all for attending.

W.G. Taylor (Chairman)

Date of approval **Monday 13 March 2017.**