



Acaster Malbis Parish Council

Minutes of the meeting of Acaster Malbis Parish Council held on **Monday 9 January 2017** at **7:30pm** in the Acaster Malbis Memorial Hall.

Open Forum – No members of the public attended the open forum. The Chairman therefore opened the meeting at 7:30pm.

Present: Councillor W G Taylor (Chairman).

Councillors: L. Frost, P Harlington, B Hawkins, G Loney, J Smith and D Walker

Councillor: J C Galvin (City of York Council - Ward Member)

Clerk: M G Davies

Minutes of the Meeting

1. **To receive apologies and approve reasons for absence.**
All members were present.
2. **2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.**
There were none.
2.2 To receive and consider any applications for dispensation.
There were none.
3. **To confirm the minutes of the meeting held on Monday 14 November 2016 as a true and correct record.**
Acceptance of the minutes was proposed by Cllr Hawkins seconded by Cllr Smith and agreed unanimously. The minute book was duly signed by the Chairman.
4. **To receive information on the following ongoing issues and decide further action where necessary.**
 - 4.1 **Update on proposed replacement noticeboard for bus shelter.**
A number of prices had been obtained by Cllr.Loney for a replacement but concerns were raised as to the suitability of some of the options suggested. The Chairman is to approach Mike Brown for a quote to make and fit a new half-size lockable board matching and to be mounted alongside the existing board. This would be for Parish Council and City of York Council notices only. It was proposed to retain the existing non-lockable board for free use by villagers.
 - 4.2 **Update on redundant telephone box / defibrillator project.**

The Clerk reported that no objections to the termination of telephone service had been made to City of York Council and that a formal notice of “no objection” was to be issued by CoYC in mid-January 2017. CoYC will notify BT Payphones of the Parish Council’s intention to convert the kiosk when the notice is issued and BT will then liaise directly with the Parish Council.

4.3 Update on village map project – draft version 2.

Cllr. Harlington circulated copies of the 2nd draft map which was well received. A number of further amendments were suggested which will be submitted by Cllr. Harlington to Business Maps and a third and (hopefully) final draft obtained.

4.4 Update on flooding measures, letter from Julian Sturdy MP and Naburn Village emergency flood plan.

A number of initiatives are currently being undertaken. It was felt that an emergency flood plan should be produced and a copy of the Naburn plan had been received from Julian Sturdy MP. Our local EA Volunteer Flood Warden, Mrs Pamela Walker, is to investigate if the Naburn plan might be used as a template for the Acaster Malbis plan.

5. To consider the following planning applications(s):

There were no new applications up to the meeting date.

6. To receive the following planning decision(s) or updated information:

6.1 **13/02884/FUL** – Further amendments to boundary wall at Mount Pleasant Park. – Decision still pending.

6.2 **16/02015/FUL** – Installation of a replacement foul drainage system for Brockett Court. - Decision still pending. Cllr Smith queried the delay with Ward Cllr. Galvin who advised that it was probably due to technical matters outside the control of City of York Council.

6.3 **2016/0833/COU** (Selby DC) – Change of use of agricultural land to motocross track. – Application refused by Selby District Council.

6.4 **16/02480/FUL** – Siting of an additional 10 residential caravans on existing site (resubmission) - Cllr Galvin advised that the application had been called for consideration by the City of York Council planning committee on a date to be determined.

6.5 **16/02253/CLU** – Intake Grange –application for certificate of lawful use. – Application approved.

6.6 General update on any other planning matters including copyright issues previously discussed.

A). The Clerk reported that an email had been received from City of York Council granting blanket permission to all Parish Councils in the CoYC area to copy planning applications and associated documents for the purposes of considering, consulting and submitting comments. This email is to be retained in the Parish Council files and has been circulated to all Councillors.

B). Reports have been received that a number of caravans and/or park homes had appeared on recently sold land at Whinny Hills. Cllr. Galvin confirmed that CoYC was aware of this and the matter was being investigated.

7. Matters requested by councillors: Cllr. Walker reported that a resident had informed him that an overgrown hedge at the rear of Hall Garth was partially obstructing the riverside footpath. Cllr. Walker is to submit a photograph to the Clerk who will write to the householder asking for the hedge to be cut back.

8. Financial matters:

8.1 To note or approve the following accounts paid or for payment:

09.12.16 – Reimburse Clerk for SLCC Membership £82.00

09.12.16 – SLCC – 2 reference books/manuals £91.56

09.12.16 – ACS – Payment for domain name and email fees £30.00

09.12.16 – Mill Garth Park Residents Association – grant - £300.00

28.12.16 – Clerk's salary and Premises exps. Oct-Dec 16 - £572.46

28.12.16 – Clerk's stationery and telephone exps. Oct-Dec 16 - £107.08

The financial transactions above were unanimously approved, the financial check sheet duly signed by two Councillors, and the undertaking thereon signed by the Clerk. The sheet was passed to Cllr. Loney to be finally signed off when all transactions had passed through the bank in accordance with the procedures laid down in the Parish Council's Financial Regulations.

8.2.1 To receive a bank reconciliation report to 31.12.16.

8.2.2 To receive a bank reconciliation update to 09.01.17.

The Clerk had previously circulated the latest bank balance / reconciliation reports at 8.2.1 and 8.2.2 by email.

8.3 To receive a budget / actual comparison to 01.01.17.

Cllr. Loney again reported that the budget vs actual report was, with some minor exceptions, in line with expectations.

8.4 To consider and if appropriate approve the budget for 2017/2018.

Cllr. Loney submitted proposals for the 2017/2018 budget to be maintained broadly at the same levels as 2016/2017. Current guidance is for Parish Councils to hold only sufficient balances at bank (excluding any funds earmarked for planned future major projects) to not exceed and amount approximately to two years precept. Acaster Malbis Parish Council's balances are slightly higher than this target. Any additional unbudgeted expenditure in the next financial year will only move the total balances on hand closer to the target figure. The budget was provisionally approved and will be submitted to the meeting on 13 February 2017 for formal adoption.

8.5 To consider and if appropriate determine the level of precept to be collected for 2017/2018.

In view of the comments noted under 8.4 it was unanimously resolved to maintain the annual precept for a further year at an amount of £2774.00 (unchanged) for 2017/2018. The Clerk is to submit the appropriate precept demand documentation to City of York Council prior to 31st January 2017.

9. To consider the following new Correspondence received and decide action where necessary:

LCR – NALC magazine – Winter 2016.

CPRE – Field Work – Winter 2016.

CPRE – North Yorkshire – Winter 2016.

CPRE – Countryside Voice – Winter 2016

The above publications were distributed to members for circulation.

10. **To receive North Yorkshire Police local PCSO Crime reports.**

A report was received of alleged use of drugs by youths at "Acaster Marina", no sign was found of any youths or drugs and the report remains something of a mystery.

11. **To consider matters raised with / by the Ward Member – Councillor J.C.Galvin.**

Cllr. Galvin reported that the latest news from BT is that fibre-optic broadband service (to the cabinet) is "planned" to be available sometime between April and June 2017. It was unclear which of the green cabinets in the village the service would / might be connected to. Cllr. Galvin also reported that a number of flood reduction proposals were under consideration including possible lowering or removal of the weir and even one suggestion to remove Naburn Lock. Any such scheme would be expensive and further information is awaited.

12. **To notify the clerk of matters for inclusion on the agenda of the next meeting.**

Scouts Riverbank Clean Up – Bishopthorpe Scouts have asked that we remind them in late February if this is to proceed so a date can be agreed.

Alternative sources of power generation – open discussion.

13. The date of the next meeting is confirmed as **Monday 13 February 2017.**

There being no further business the Chairman closed the meeting at 8:32pm by thanking all for attending.

W.G. Taylor (Chairman)

Date of approval **Monday 13 February 2017.**