

# Acaster Malbis Parish Council

Clerk: Mr M G Davies, 27 Vavasour Court, Copmanthorpe, York, YO23 3TY  
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Minutes of the meeting of Acaster Malbis Parish Council, held on **Monday 13 June 2016** at **7:30pm** in the Acaster Malbis Memorial Hall.

No members of the public attended the open session prior to the meeting. The Chairman therefore opened the meeting at 7:35pm.

Present: Councillor W G Taylor (Chairman).

Councillors: L Frost, G Loney, J Smith D Walker.

Ward Councillor: J Galvin

Clerk: M G Davies.

1. **To receive apologies and approve reasons for absence.**  
Apologies have been received from Councillors P Harlington and B Hawkins.
2. **2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.**  
There were none.  
**2.2 To receive and consider any applications for dispensation.**  
There were none
3. **To confirm the minutes of the meeting held on Monday 09 May 2016, previously circulated, as a true and correct record.**  
Acceptance of the minutes was proposed by Councillor Loney seconded by Councillor Smith and carried unanimously.
4. **To receive information on the following ongoing issues and decide further action where necessary.**  
Councillor Walker reported that invasive species, particularly Japanese Knotweed, were still a problem in the area of the river bank adjacent to the weir despite having been sprayed. Councillor Walker that English Nature had been spraying docks in the area and were looking into further measures to control the invasive species. The adjacent landowner Mr R Raimes and the Ings Master Mr M Smith have also been informed.

5. **To consider the following planning applications(s):**

There were none.

6. **To receive the following planning decision(s) / information:**

There were none.

7. **Matters requested by councillors or clerk:**

**7.1 Condition of bus shelter.**

It was reported that the bus shelter and the noticeboard therein was suffering damage from ivy and also the usual problem of the shelter and it's occupants being splashed by passing vehicles. The roadside drain is blocked with mud and debris but as it only soaks away rather than being connected to proper surface water drainage it will only refill with debris if cleared. This matter is to be discussed again in September 2016.

**7.2 Proposed allocation of assets to specific councillors.**

After discussion it was agreed that as all councillors already monitor the Parish Council's assets and report defects when noted that no formal system was needed. The Clerk agreed to create a photographic record of all assets during the course of the summer.

**7.3 Report on the meeting of the YLCA on 02 June 2016 – Cllr. Walker.**

Councillor Walker reported that:-

York Local Plan. There is to be a meeting on the 19th July at which Martin Grainger local plan officer at CoYC., will give a presentation. After a previous meeting on the 27th June an 8 week consultancy period will follow.

All officers of YLCA were re-elected, with just the deputy position on the Joint Executive Board needing to be filled, if anyone is interested.

The Liaison Group with CoYC had a meeting on the 19th of May about Sect 106 money to try and revert to the system of individual property availability. The council is now asking what it is used for.

The Digital Transparency fund is now available to Parish Councils with under £25000 p.a. turnover to apply for another grant to aid training or enlarging websites. The application form is now easier to understand. There is also available a checklist for the transparency code.

Workplace Pensions, The Sterling Trust are giving a talk about automatic enrolment for people involved on 13th July at the Holiday Inn, Tadcaster Rd.

In the Open Forum, double taxation for the value of grass cutting was discussed.

The next meeting will be on 6th Oct.

**7.4 NALC / YLCA Clerk's salary award for 2016 / 2017.**

It was agreed to accept the NALC / SLCC two year salary agreement of a 1% increase effective April 1 2016 and a further 1% increase effective 1 April 1

2016. The Clerk's salary is to be reviewed again in March 2017.

#### **7.5 Proposed merger of Old School Medical Practice surgeries at Bishopthorpe and Copmanthorpe.**

This subject was discussed at some length but is only a proposal at this stage. Councillor Galvin explained that new residential developments were putting pressure on local GP Services which were already either near capacity or working in unsuitable premises. It was generally agreed that the current central locations of the two surgeries suited patient access requirements but neither were suitable for expansion or the addition of further services on the existing sites. The proposed new combined site on Sim Balk Lane held a number of significant drawbacks and was far from ideal. It is possible (perhaps probable) that the project will not proceed due to lack of available funds in the current economic climate but it was agreed to monitor any developments and comment appropriately in due course.

### **8. Financial matters:**

#### **8.1. To approve the following accounts for payment:**

Clerk's salary Apr-Jun 16, 2016 increase & premises expenses	£572.46
Clerk's expenses & telephone Apr-Jun 16	£ 94.33
Internal Auditor's Fee	£ 75.00

Approval of the payments was proposed by Councillor Walker seconded by Councillor Frost and carried unanimously.

#### **8.2. To receive a bank reconciliation report.**

A payments and bank reconciliation schedule for the month was distributed by the Clerk.

#### **8.3 To receive a budget / actual comparison.**

Councillor Loney reported over budget payments of £944.22 but this is more than offset by the Transparency Grant (£1279) & a reduction in annual insurance cover (£13). Overall we are comfortably within budget.

### **9. To consider the following new Correspondence received and decide action where necessary:**

A copy of the draft local plan for Appleton Roebuck with questionnaire was distributed.

10. **North Yorkshire Police local PCSO Crime reports.**  
Details of four minor incidents circulated by our local PCSO were reported to the meeting.
  
11. **To consider matters raised with / by the Ward Member – Councillor J C Galvin.**
  - 11.1 Riverbank clean-up – Bishopthorpe Scouts. It was decided to leave this for this year and arrange for 2017 but earlier in the year before the grass has chance to grow and obscure the rubbish. Clerk to add to agenda for meeting February 2017.
  
  - 11.2 Flooding - Councillor Walker reported that Enterprise Inns and the local MP Julian Sturdy had met at The Ship Inn to discuss ongoing flooding issues and that the meeting went well. A further meeting with open forum is planned for the near future.
  
12. **To notify the clerk of matters for inclusion on the agenda of the next meeting.**
  - 12.1 Invasive species update.
  - 12.2 Flood meeting updates if appropriate.
  
13. **To confirm the date of the next meeting as Monday 11 July 2016.**  
Date agreed.

There being no further business the Chairman closed the meeting at 8:40pm by thanking all present for attending.

W G Taylor (Chairman)

Date of approval