

# Acaster Malbis Parish Council

Clerk: Mr M G Davies, 27 Vavasour Court, Copmanthorpe, York, YO23 3TY  
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All Parish Councillors are **summoned to attend** the Annual Meeting of Acaster Malbis Parish Council, to be held on **Monday 09 May 2016 at 7:30pm** in the Acaster Malbis Memorial Hall.

There will be **no public session** prior to the meeting although members of the public are welcome to attend and must adhere to the rules set by the council. The rules can be viewed or downloaded from the Notices section of the Parish Council website.

## AGENDA

1. Elections and Appointments for the year 2015-2016
  - (i) Chairman
  - (ii) Vice Chairman
  - (iii) Planning Committee (currently three members)
  - (iv) Grass Cutting Co-ordinator
  - (v) Monitoring Office: Income/Expenditure compared with the Budget
  - (vi) Local Councils Association (two representatives)
  - (vii) Representative Trustee: Acaster Malbis Memorial Hall
  
2.
  - 2.1. To receive apologies and approve reasons for absence.
  
  - 2.2. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
  
  - 2.3. To receive and consider any applications for dispensation.
  
3. To confirm the minutes of the meeting held on **Monday 11 April 2016** as a true and correct record.  
  
To receive the minutes of the Annual Meeting of the Parish held on 14 March 2016 for information only.
  
4. To receive information on the following ongoing issues and decide further action where necessary.

- 4.1. Bus service changes – consultation.
- 4.2. Invasive species – progress report.
- 4.3. To consider the adoption of Standing Order SO/2016/03 – General Standing Orders.
- 4.4. Provision of duck signs - update.
- 4.5. Anonymous complaints.
5. To consider the following planning applications(s):  
None
6. To receive the following planning decision(s) / information:  
None
7. Matters requested by councillors or clerk:
  - 7.1. Report on the YLCA Induction Course for New Clerks – MD
  - 7.2. To consider renewal of the Parish Council’s insurance with AON and period of insurance. Recommended – three year agreement at 5% discount.
  - 7.3. To consider renewal of the Parish Council’s membership of CPRE and determine annual donation. Recommended – same donation as 2015
8. Financial matters:
  - 8.1. To approve the following accounts for payment (if appropriate):
 

(i) AON Insurance (assuming three year agreement)	£671.24
(ii) CPRE (assuming same payment as 2015)	£ 36.00
(iii) Cllr P Harlington - costs for photos/ink costs re website setup	£ 82.20

also to approve transfer of funds from deposit to current accounts to match payments listed above.
  - 8.2. To receive a bank balance report to 08 May 2016
  - 8.3. To receive a budget / actual comparison to 03 May 2016
  - 8.4. To adopt the Annual governance statement for 2015/2016
  - 8.5. To adopt the Annual accounting statements for 2015/2016
  - 8.6. To adopt the Annual return for 2015/2016

9. To consider the following new Correspondence received and decide action where necessary.  
None
10. North Yorkshire Police local PCSO Crime reports.
11. To consider matters raised with / by the Ward Member – Councillor J.C.Galvin.
12. To notify the clerk of matters for inclusion on the agenda of the next meeting.
13. To confirm the date of the next meeting as Monday 13 June 2016.

### CURRENT COUNCILLOR'S APPOINTMENTS 2015/2016

(i)	Chairman	Cllr W G Taylor
(ii)	Vice Chairman	Cllr D Walker
(iii)	Planning Committee (currently three members)	Cllr J Smith Cllr G Loney Cllr D Walker
(iv)	Grass Cutting Co-ordinator	Cllr W G Taylor
(v)	Monitoring Office: Income/Expenditure compared with the Budget	Cllr G Loney
(vi)	Local Councils Associations (two representatives)	Cllr L A Frost Cllr D Walker
(vii)	Representative Trustee: Acaster Malbis Memorial Hall	Cllr G Loney

M.G.Davies (Clerk)

Date of issue 03 May 2016