

Acaster Malbis Parish Council

Clerk: Mr M G Davies, 27 Vavasour Court, Copmanthorpe, York, YO23 3TY
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Minutes of the meeting of Acaster Malbis Parish Council, held on **Monday 7 March 2016** at **7:30pm** in the Acaster Malbis Memorial Hall.

The public session prior to the meeting commenced at 7:30pm. No members of the public were present and the Parish Council meeting therefore opened at 7:31pm.

1. To receive apologies and approve reasons for absence.

Apologies were received from Councillors Frost and Loney, the reasons for absence were noted and approved unanimously

2. 2.1 To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.

There were none.

2.2 To receive and consider any applications for dispensation.

There were none.

3. To confirm the minutes of the meeting held on 8 February 2016, having been previously circulated, as a true and correct record.

Approval of the minutes was proposed by Councillor Harlington, seconded by Councillor Smith and agreed unanimously.

4. To receive information on the following ongoing issues and decide further action where necessary.

4.1 To consider revaluation of Parish Council Assets.

This matter is ongoing and will be finalised at the April meeting.

4.2 To discuss Queen's 90th Birthday Beacons.

Councillor's Walker and Taylor confirmed that the Parish Council would be prepared to arrange for the lighting of the beacon in the field opposite the Memorial Hall if asked but it was felt that without a supporting activity this might be a bit of a non-event. The Memorial Hall Committee had previously confirmed it was not intending to arrange any celebratory events and the council was not aware of any other planned activities.

4.3 To receive a report on the YLCA Meeting 4 February 2016

Councillor Walker attended this meeting on his own and had little to report of interest. There was discussion of progress to formally establish the creation of a legally defined green belt to replace the “draft green belt”, more discussion of S106 monies being reintroduced for small developments and progress on the creation of local plans.

4.4 To consider meeting dates for the remainder of 2016 (proposed 11 July, 12 September, 10 October, 14 November – there normally being no meetings in August and December).

The above dates were agreed unanimously, the clerk confirmed that the dates had been provisionally booked with the Memorial Hall committee and would now be confirmed and also notified to CoYC and The Link coordinator for inclusion on their calendars.

4.5 To discuss the Sector Led Audit Body - consideration of opt out.

The clerk reported that there is still considerable confusion surrounding the two options and little clarity as to whether any savings might be made if the council elected to opt out. Some of the compliance requirements for councils that opt out are extremely onerous. The clerk is to seek further guidance from YLCA.

4.6 To consider approval and adoption of various Parish Council Standing Orders.

Plans to introduce various standing orders are progressing well and will be circulated prior to the April meeting with a view to formal approval adoption at that meeting.

4.7 To report that the Parish Council is now registered with the Information Commissioners Office.

The clerk confirmed that the Parish Council was now registered with the Information Commissioner’s Office (IC) and that the annual fee of £35 had been paid. All necessary certificates and documentation have now been received.

4.8 To consider support for a petition to allow Parish Councils to appeal against planning decisions.

It was agreed that the Parish Council unanimously supported this matter in principle. The clerk also pointed out that councillors were also free to sign the petition as individuals.

5. To consider the following new planning applications(s).

**5.1 Conservatory to side at 11 Cherry Tree Drive, Mount Pleasant
Planning Ref 16/00344/FUL**

Councillor Smith gave a detailed report on this application. It was agreed that the Parish Council would submit the following objection comment to City of York Council.

“D - We object on planning grounds for the following reasons:-

This proposed conservatory contravenes:-

a) The Mobile Homes Act 1983 in regard to spacing between boundaries and homes.

b) The Site Licence at Sections 2.2, 3.1 and 3.1(f) again regarding spacing between boundaries and homes.

Both the above state that there must be a 3 metre wide area kept clear within the inside of all boundaries where sites are adjacent to each other. Every residential home should be not less than 6 metres from any other residential home.

c) Any addition to a mobile home should not be of a permanent structure in the event that a mobile home is required to be moved.

Also:

None of this proposed conservatory is in keeping with any other structure of this nature on the park. The brick wall as built so far is approximately 3.5 feet high and not as shown on revised drawing.”

6. To receive the following planning decision(s) / information

Planning ref. 15/02947/FUL – Manor Farm Workshop – approved with conditions.

7. Matters requested by councillors

7.1 To discuss Invasive plant species in the area of the slipway and weir (Councillor Walker).

Councillor Walker reported that invasive plant species including Himalayan Balsam and Japanese Knotweed were growing along the river bank near the weir. He agreed to raise the matter with the landowner.

8. Financial matters:

8.1. To approve the following accounts for payment.

There were none.

8.2. To receive a bank reconciliation report.

The clerk reported that the balances at bank were as shown at Appendix 1.

8.3 To receive a budget / actual comparison to 29 February 2016.

In the absence of Councillor Loney this was deferred until April.

9. To consider the following new Correspondence received and decide action where necessary:

The publication "Clerks and Councils Direct" was circulated.

10. North Yorkshire Police local PCSO Crime report.

There were no reported crimes in the village in the previous month

11. To consider matters raised with / by the Ward Member – Councillor J.C.Galvin

11.1 Update on bus service funding if available.

Councillor Galvin reported that the matter was ongoing but that the existing Service 21 bus contract did not expire until September 2016 so there would be no changes until then. He was hopeful that sufficient funding would be found after that date although changes to the service might be necessary.

11.2 Condition of roads in the village.

Various reports were submitted regarding large potholes which have appeared on Intake Lane near Ivy Cottage and Oak Tree Cottage and on Mill Lane near the entrance to Tyn Garth. Councillor Galvin agreed to refer these matters to the Highways Department at CoYC for inspection and repair if appropriate.

12. To notify the clerk of matters for inclusion on the agenda of the next meeting.

12.1 Clarification of situation regarding external auditors from 2017.

12.2 Consideration and approval of various standing orders.

13. The clerk confirmed the date of the next monthly meeting as Monday 11th April 2016.

Councillors were reminded that the Annual Meeting of the Parish would be held on Monday 14th March 2016 at 7:30pm in the Memorial Hall.

There being no further business the Chairman closed the meeting at 9:08pm thanking all for their attendance.

Appendix 1 – Balance at bank as at 07.03.2016

Date	Income/expenditure	Amount	Current account	Deposit account	Total
08.02.16	Balance brought forward		£ 1.52	£ 7,371.47	£ 7,372.99
07.03.16	Receipts		£ -	£ -	£ -
07.03.16	Payments		£ -	£ -	£ -
07.03.16	Balance carried forward		£ 1.52	£ 7,371.47	£ 7,372.99