

ACASTER MALBIS PARISH COUNCIL

Minutes of the Meeting of the Acaster Malbis Parish Council held on Monday, 12 October 2015, at the Memorial Hall, commencing at 7.30 pm.

Present: Councillor W G Taylor (Chairman)
Councillors L Frost, P Harlington, G Loney, J Smith and D Walker
Councillor J C Galvin (City of York Council – Ward Member)
Mr M G Davies (Clerk)

Open Forum:

No members of the public were present. Councillor Taylor suggested that to encourage public participation the Parish Council would permit written representations from villagers by letter or email which can be discussed even though the writer is not present.

ACTION

1) Apologies for Absence:

Apologies were received from Councillor Hawkins.

2) Minutes of Meetings:

The minutes of the meeting held 14 September 2015, previously circulated, were taken as read. Councillor Smith proposed, seconded by Councillor Walker that they be approved, this was **agreed** unanimously.

3) Matters from Previous Meetings:

- (a) Model aircraft noise – this matter is still under investigation. Councillor Galvin commented that he felt the matter would resolve itself due to the onset of winter
- (b) Parish Council Website – Councillor Smith provided details of a Company in Devon who specialise in websites for Parish Councils, Councillor Taylor also gave information of a local person who would be able to assist. The matter is to be considered further at the next meeting. Funding is available through YLCA for setup costs.
- (c) Slipway corner / Mill Garth hedge – this matter is now resolved
- (d) Internet banking – The Clerk reported that he is in discussions with the Parish Council's bankers and hopes to be able to report that formal application has been submitted at the next meeting.

4) Correspondence – There was none.

5) Finance

a) External Auditors Report on the Annual Return for the Year Ending 31 March 2015.

This Report states "On the basis of our review, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met." Signed by PKF Littlejohn LLP. The Clerk stated that a copy of the Annual Return had been placed on the Notice Board outside the Memorial Hall on 28 August 2015 and had remained there for the required fourteen days and that electors could obtain a copy for the cost of £3.25 or arrange to view the Return on application to him.

b) To consider the payment of accounts:

(i) HM Revenue & Customs – PAYE		£108.40
(ii) Clerk’s Salary – 01.07.15 - 30.09.15	£433.20	
(iii) Clerk’s premises expenses	£ 25.00	
(iv) Clerk’s telephone calls	£ 18.00	
(v) Clerk’s consumable expenses	<u>£ 84.96</u>	
		£561.16

c) To consider the transfer of £670.00 from the Deposit Account to the Current Account

Items b) and c) were proposed for payment by Councillor Walker and seconded by Councillor Loney and **agreed** by all members present.

- d) Bank Balances – The clerk confirmed that the balances after the payments approved above would be – Current £1.52, Deposit £5197.95.
- e) Report on the Income and Expenditure compared with the Budget 2015/16 – Councillor Loney presented his report on Income and Expenditure which was generally in line with expectations.
- f) Review of Parish Council assets – The Clerk reported that the old laptop PC and printer were to be written off the asset register and the newly purchased computer equipment added at cost net of reclaimable VAT.

6) Planning

- a) Applications – There were none.
- b) Decisions – There were none.
- c) Appeals – Councillor Smith reported that the appeal in respect of Orchard Lodge, Mount Pleasant House 15/01156/FUL was still pending a decision.

7) Crime figures – the Clerk reported that for the second month running no report had been received from PCSO Angela Hollywood. The clerk agreed to try and ascertain if there is a problem with NYP.

8) City of York Council Matters – Councillor Galvin reported that a new dog waste bin had been ordered to replace the damaged one adjacent to the pinfold. There was no update regarding the damaged 30 mph sign also adjacent to the pinfold. Councillor Galvin also confirmed that he had examined the pavement outside The Ship Inn and could find no problem. It appears the reported holes had been filled in prior to his visit.

9) YLCA – Councillor Walker reported he had attended the YLCA meeting at New Earswick Folk Hall on 1 October 2015 with the Clerk Matt Davies. There was much discussion of S106 monies and the York Local Plan but there was little of interest to report that would affect Acaster Malbis.

10) Any other matters

a) Meeting dates for 2016

The following dates for 2016 meetings were considered and agreed

11 January 2016
8 February 2016
7 March 2016
14 March 2016 (Annual Parish Meeting)
11 April 2016
13 June 2016
9 May 2016 (Annual Meeting of the Parish Council and election of officers).

The Clerk is to confirm the dates with the Memorial Hall Bookings Secretary and notify the Link magazine coordinator if all dates are available

b) Slipway - The Clerk reported that the Public Liability Insurance Certificate supplied by the lessee and held on file in respect of the slipway is out of date. The Clerk is to write to the leaseholder and request an updated copy and also reconfirm the new rent amount due for the slipway effective 1 January 2016.

11) Items to be included on the agenda for the next meeting –

- a) Internet / Telephone Banking.
- b) Parish Council Website.

Date of next meeting: Monday 9 November 2015 in the Memorial Hall at 7.30 pm

The Chairman **closed** the meeting at 8:58 pm by thanking all for their attendance.