

## ACASTER MALBIS PARISH COUNCIL

Minutes of the Meeting of the Acaster Malbis Parish Council held on Monday, 13 July 2015, at the Memorial Hall, commencing at 7.30 pm.

**Present:** Councillor W G Taylor (Chairman)  
Councillors P Harlington, B Hawkins, G Loney and D Walker  
Councillor J C Galvin (City of York Council – Ward Member)  
Mr M G Davies – Clerk

Katie Fisher – City of York Council – Emergency Planning  
Steve Wragg – City of York Council – Flood Risk and Asset Manager

One member of the public – Mrs P Walker – EA Flood Warden

### ACTION

**Open Forum:** The Chairman welcomed the representatives of City of York Council who had come to discuss the flood problems that affect the village. A thirty five minute discussion followed which is detailed at annexe (1). The chairman thanked Ms Fisher and Mr Wragg and they left the meeting at 20:05. Mrs Walker commented that she was a little disappointed the discussion only appeared to seek further clarification of previously discussed problems rather than offering any positive solutions, however she advised that she would brief the other flood wardens appropriately. Mrs Walker left the meeting at 20:09

**Induction of new Councillors:** The Chairman welcomed Councillors P Harlington and B Hawkins to their first meeting. They were asked to complete ROI forms and sign the revised bank mandate. The Parish Council now has it's full complement of seven Councillors.

#### **Apologies for Absence:**

Apologies were received from Councillors Frost and Smith.

#### **Minutes of Meetings:**

(a) *Parish Council Meeting held on 8 June 2015*

(b) *Planning Committee held on 15 and 17 June 2015*

Councillor Walker proposed, seconded by Councillor Loney that they be taken as read and accepted as a true record, this was **agreed**.

#### **Matters from Previous Meetings:**

(a) *Superfast Broadband* – Councillor Galvin reported that contracts had been signed between Digital York and BT.

(b) *Hazardous Tree Branch – Intake Lane* – No further information received

(c) *Web Site* – No progress to report

(d) *Safety Sign – YO23 2PY* – No progress to report

(e) *Clerk* – The Clerk reported that he needed to source a new multi-function printer. It was agreed that he should investigate the matter and purchase an appropriate machine up to a maximum cost of £250.00 plus vat. The clerk also reported that he was having severe reliability problems with the Parish Council laptop. The retiring clerk had reported that it was behaving strangely and that the DVD drive no longer worked. The machine is seven years old, runs the Windows Vista operating system which is no

longer supported and is overdue for replacement. This may need to be given due consideration as a matter of urgency if the problems worsened.

(f) Clerk – outgoing – consideration. It was suggested the Parish Council purchase garden vouchers as a retirement gift to the retiring clerk. This was **agreed** unanimously

## Correspondence

(a) The following correspondence was circulated: LCR- Summer 2015; Clerks & Councils Direct – July 2015.

## Finance

(a) *To consider Payment of Accounts*

(i) Mr G Gamble (Cobbler's Trod sign)		£220.00
(ii) HM Revenue & Customs – Clerk's Tax		£108.20
(iii) Clerk's Salary – 01.04.15-30.06.15	£433.00	
(iv) Clerk's Premises Expenses – 01.04.15-30.06.15	£ 25.00	
(v) Clerk's telephone and consumable expenses – 01.04.15 – 30.06.15	<u>£ 35.85</u>	£493.85

Councillor Harlington proposed, seconded by Councillor Hawkins, that these payments be met, and **agreed**.

(b) *To agree the transfer of £822.00 from the Bank Deposit Account to the Current Account.* This was proposed by Councillor Harlington, seconded by Councillor Hawkins, and **agreed**.

\*\* OWING TO DIFFICULTIES WITH THE BANK TELEPHONE PASSWORDS FOLLOWING THE CHANGE OF PARISH CLERK IT WAS NOT POSSIBLE TO CONFIRM THE FIGURES IN BOLD TYPE BELOW ALTHOUGH THERE IS NO REASON TO BELIEVE THEY ARE INCORRECT. IT WAS **AGREED** TO CARRY ITEMS (C) AND (D) FORWARD TO THE NEXT MEETING WHEN THE PROBLEM WILL HOPEFULLY HAVE BEEN RESOLVED \*\*

(c) *Bank Balances*

<u>Deposit Account</u>		<u>Current Account</u>	
04.06.15 Balance	£5719.65	08.06.15 Balance	£ 0.70
<b>05.06.15 Interest</b>	<b>£ 0.94</b>	13.07.15 Trans from	
<b>26.06.15 VAT Refund</b>	<b>£ 37.65</b>	Deposit a/c	£822.00
13.07.15 Transfer to Curr a/c	(£ 822.00)	13.07.15 Mr G Gamble	(£220.00)
		13.07.15 HM Revenue	(£108.20)
		13.07.15 Clerk's Salary &	
		Office Expenses	(£493.85)
<b>13.07.15 Balance</b>	<b>£4936.24</b>	13.07.15 Balance	£ 0.65

**Total Balance at Bank £4936.89**

(d) *Report on the Income/Expenditure compared with the Budget 2015-2016*

Councillor Loney – report deferred

## Planning

(a) *Applications*

(i) Removal of condition 3 of permitted application 07/00102/FUL to allow existing dwelling to be occupied as a main residence at Orchard Lodge, Elm Avenue, Acaster Malbis. Applicant: Mr & Mrs R Karn. The application was considered at the Planning Committee Meeting held on 15 June 2015 stating that the Parish Council is fundamentally opposed to any new residential development outside of the Mount

Pleasant Park site boundary. However they recognise that the lodge exists and that removal of the holiday occupying condition will have no adverse environmental input. Therefore, provided that watertight assurances can be obtained to prevent any new residential development within the curtilage of Mount Pleasant House, the Parish Council does not object to the removal of the condition.

(ii) Erection of 3 no. Stables and 1no. Tack room at Field to the south of Foss Farm, Temple Lane, Acaster Malbis. Applicant: Mrs J Copeland. The application was considered at the Planning Committee Meeting held on 17 June 2015 stating that the Parish Council has no objections to the application but pointing out to CoYC that they had taken into consideration a second application in the name of Mrs Bev Butcher, even though no correspondence had been received.

Councillor Taylor declared an interest in the following application as he was the applicant. It was **agreed** that consideration of the application should be left until last item when Councillor Taylor could sign the Register of Interests and leave the meeting

(iii) Change of use of office (use class B1) to holiday let including single storey front and rear extensions at Poplar Farm Moor End Acaster Malbis York YO23 2UH  
Applicant Mr Gary Taylor

(b) *Decisions*

There were none.

(c) *Appeals*

There were none.

### **Crime Figures**

The Clerk **reported** that PCSO Angela Hollywood had e-mailed to report a single incident on 23/06/15 Moor End Farm, Acaster Malbis - Attempt to gain entry into a coin operated meter on the caravan park.

### **City of York Council Matters**

*Matters raised by/with the Ward Member –*

(a) Councillor Galvin advised that there had been reports of noise nuisance from Acaster Airfield and that these were being investigated

(b) The Clerk reported that the 30mph speed limit sign near the pinfold had apparently been struck by a vehicle and that the dog waste bin opposite this location was also damaged. Councillor Galvin agreed to inspect these items and notify the relevant departments

### **Any Other Matters**

The Clerk reported that he had received emails from two villagers who were unable to attend the open forum.

a) Mr David Walken enquired if it might be possible to provide an emergency defibrillator machine to be mounted at a central location (Memorial Hall suggested) for use by members of the public in case of need. It was **agreed** that the existing NHS ambulance and rapid response paramedics supplemented by the Bishopthorpe Responder network already provide excellent emergency cover. Councillor Harlington commented that he was a member of a local sports facility who had such equipment and on the two occasions where it might have been used emergency services had arrived before the equipment could be

utilised. It was suggested the Parish Council might invite the Bishopthorpe Responders to attend the next annual Parish Council meeting to talk about the service they provide.

- b) Mr Karl Burt suggested that it might be desirable to start a voluntary litter picking service in the interests of maintaining the village in a clean and tidy condition. Some areas particularly near road junctions seem to attract large quantities of rubbish at times. The Parish Council already supports an annual "clean-up" of the riverside path from The Ship Inn to Naburn Swing Bridge in conjunction with Bishopthorpe Scouts. Councillor Galvin commented that he might have access to litter picking equipment and would contact Mr Burt to discuss requirements and available support. He also cautioned that great care would need to be taken when working near roadways but that he believed such initiatives were to be encouraged..

### **Items to be included on the Agenda for the next Meeting**

- (a) *Superfast Broadband*
- (b) *Hazardous Tree Branch – Intake Lane*
- (c) *Web Site*
- (d) *Safety Sign*

**Date of next meeting:** Monday 14 September 2015 in the Memorial Hall at 7.30 pm

At this point Councillor Taylor signed the appropriate item in the Register of Interests and left the meeting at 21:20. The Chair passed to Councillor Walker

The remaining Councillors considered the following planning application

(a). (iii) Change of use of office (use class B1) to holiday let including single storey front and rear extensions at Poplar Farm Moor End Acaster Malbis York YO23 2UH  
Applicant Mr Gary Taylor

It was **agreed**

C. We do not object but wish to make comments or seek safeguards

The application was considered at the Parish Council Meeting held on 13 July 2015. The Parish Council has no objections but would request that the Flood Warning & Evacuation Plan recommended in section 5. (Mitigation Measures) of the submitted Flood Risk Assessment Final Rev0 June 2015 dated 29 June 2015 be implemented.

The Vice-Chairman **closed** the meeting at 21:30hrs by thanking all for their attendance.

### Annexe 1

Summary of discussion during open forum at the Acaster Malbis Parish Council Meeting  
on  
13 July 2015

### **Flood related problems discussed:**

\* **Possibility of one-way valves being installed** on the drains near the slipway to reduce flooding at the Mill Garth Park end of Mill Lane. Councillor Taylor pointed out that the number of residents affected by this has greatly increased since Mill Garth was built and access for emergency vehicles must be considered. There is no alternative entry / exit point from Mill Garth Park if Mill Lane is flooded on both sides of the entrance

\* **Flood warning signs, timely display and removal of warnings** - apparently this is a problem throughout the area and is already being looked at "in the round for the whole area." There is widespread disregard of notices and even road closed signs in the middle of the road are moved! Mrs Walker repeated the willingness of the floor wardens and nearby residents micro-manage local signs if required, to ensure they are opened and closed without delays.

\* If the village would like a **sandbag store** City of York Council are willing to arrange this. They come pre-filled on pallets of 250 bags. We would need a dry storage area and a system of prompt access if they were needed. Before debating a suitable location we would need to know how many bags we would need.

\* Problem of **diverted buses when flood signs are up**. Discussed some sort of sign on the bus stops that could be opened when the service will not be on that route. This seemed to be a problem for Mount Pleasant when the road is blocked at the Slipway as residents are not aware the bus will not be operating. We need to know the policy of the bus company, do they have a set instruction to drivers linked to the height of the river, in which case we could organize a system to manage the signs or do they leave it to the drivers' discretion when he sees the road?

The Council representatives agreed to follow up on the matters discussed and report back