

Acaster Malbis Parish Council

Clerk: Mr M G Davies, 27 Vavasour Court, Copmanthorpe, York, YO23 3TY
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Minutes of the Meeting of the Acaster Malbis Parish Council held on Monday, 11 January 2016 at the Acaster Malbis Memorial Hall, commencing at 7.30 pm.

Open Forum – There were no members of the public present and no questions had been received – The Chairman therefore opened the meeting at 7:32pm

Present: Councillor W G Taylor (Chairman) Councillors L A Frost, P Harlington, B Hawkins, G Loney, J Smith and D Walker

Councillor J C Galvin (City of York Council – Ward Member)

Mr M G Davies (Clerk)

1. Apologies for Absence – all members were present
2. To consider the following all of which had been previously circulated:
 - (a) Minutes of the Parish Council Meeting held on 9 November 2015
 - (b) Minutes of the Planning Subcommittee Meeting held on 23 November 2015 and two further meetings both held on 7 December 2015
 - (c) Minutes of a special meeting held on 7 December 2015 to consider progress made in respect of the development of the Parish Council website necessary to ensure compliance with new Transparency Legislation and to consider the appointment of a website hosting serviceApproval of the minutes was proposed by Councillor Loney, seconded by Councillor Smith in respect of items 2(a) and 2(b) and by Councillor Walker seconded by Councillor Hawkins in respect of item 2(c) and supported unanimously
3. Matters from Previous Meetings:
 - (a) Superfast Broadband – There was no news although Councillor Loney expressed disquiet that the Digital York website indicated that this might not come to fruition until 2017
 - (b) Parish Council Website – Advanced Computer Solutions (ACS) – Councillor Harlington reported that since the formal appointment of ACS rapid progress had been made and it was hoped that the website would be able to launch on 31st January 2016 but some items regarding finance might need further work to ensure full compliance with the Transparency Regulations 2015. It is hoped

that these will all be resolved and approved by members at the meeting on 8 February 2016. The Clerk confirmed that a claim had been submitted to YLCA for a grant towards the costs of equipment and services involved in establishing and running the website for the first year

- (c) Parish Council Financial Regulations 2015 – The Clerk reported that the new regulations were complete except for a few minor details and it is hoped that they will be circulated to members in time for formal adoption at the meeting on 8 February
- (d) Online banking – The Clerk reported that that the Business Internet Banking facility with HSBC was now set up and working well giving much improved visibility of the Parish Council’s finances. The Clerk has full access to BIB as agreed and Councillors Loney and Smith have access for monitoring and control purposes
- (e) The Clerk reported that the Council’s application for Telephone Banking facilities with HSBC had been rejected as the Bank’s central registry of mandates disputed the validity of one of the Councillor’s signatures on the application form. The Clerk had exchanged emails with the Bank confirming that he had witnessed the Councillor concerned signing the application but agreed that the best way forward was for the Council to complete and submit a completely new bank mandate as some of the specimen signatures held on file were many years old. The Clerk circulated the new mandate which was duly signed by all Councillors and the Clerk. The Clerk has agreed that the application will only be resubmitted at such time as HSBC confirm that the new mandate is duly registered and accepted by the bank

4. Correspondence – Clerks and Councils and LCR magazine were circulated

5. Finance

(a) To note and approve the accounts paid since last meeting

21.11.15 Payment to YLCA for a full day Finance Course attended by the Clerk and Cllr. Loney £230.00 and matching transfer from deposit account to current on same date.

(b) To note and approve the following payments due in January 2016:

Clerks Salary 01.10.15 to 31.12.15	£542.00
Tax Refund due to Clerk	£108.40
Clerk’s Premises Expenses 01.10.15 to 31.12.15	£ 25.00
Clerk’s Telephone & Offices Expenses 01.10.15 to 31.12.15	£ 30.83
Total due for payment	£706.23

Matching transfer from Deposit Account to Current to

cover the above

£706.23

Approval of all listed payments was proposed by Councillor Walker, seconded by Councillor Taylor and unanimously approved

(c) Bank balances: The Clerk advised that the Parish Council's bank balances were as follows:

09.11.15	Current £1.52	Deposit £5197.95
01.12.15	Payment to YLCA for training	-£230.00
04.12.15	Credit interest received	+£0.72
30.12.15	Slipway rent received	+£2500.00
31.12.15	Current £1.52	Deposit £7468.67
11.01.16	4 x payments to Clerk	-£706.23
14.01.16	Current £1.52	Deposit £6762.44
Total balance at bank	£6763.96	

(d) Report on the Income and Expenditure compared with the budget – Councillor Loney gave a report that income and expenditure was in line with expectations but also advised that the budget is to be extensively revised for 2016 – this is a work in progress (see 5(f))

(e) To consider and agree the Precept figure for 2016/2017. It was agreed that the Precept figure should be maintained at its present level of £2774.00 – Proposed by Councillor Walker and seconded by Councillor Taylor the motions was carried. The Clerk is to notify City of York Council of the requested figure.

(f) To consider and agree the Parish Council Budget for 2016 – there are some points still under consideration and the matter will be finalised at the meeting on 8 February 2016

6. Planning

(a) Applications – Councillor Smith gave a detailed report regarding applications at

(1) Carpet and Bed Warehouse, Acaster lane – No objections

(2) Building B, Manor Farm, Intake Lane – No objections

(3) Riverside, Hauling Lane – No objections

- (4) Land opposite Woodside Farm – No comments made
- (b) Decisions
 - (1) Carpet and Bed Warehouse, Acaster Lane – Refused
- (c) Appeals
 - (1) Orchard Lodge, Mount Pleasant – Appeal decision pending
- 7. Crime figures – PCSO Laura Thompson reported that there had been no recorded incidents in the Acaster Malbis area
- 8. City of York Council matters
 - (a) Matters raised by/with the Ward Member – The Clerk asked Councillor Galvin for an update regarding the replacement dog waste bin adjacent to the Pinfold as it has been on order for some time. Cllr Galvin agreed to contact the relevant party at CoYC
 - (b) Acaster Malbis bus service – Councillor Galvin reported that the CoYC budget process for 2016 was ongoing and that, yet again, funding for bus services would be an issue. The number 21 service serving Acaster Malbis is likely to be affected but Councillor Galvin was aware of the need to maintain a service particularly to Mount Pleasant whose residents have little viable alternative
- 9. Any other matters
 - (1) Flooding Christmas 2015. It seemed that although flood levels were very high it has been reported that only three properties suffered water ingress. CoYC positioned a roll on/off skip outside the Memorial Hall to allow villagers to dispose of flood damaged goods. In the event the skip was not required and was removed after a few days. Concerns were raised that the skip had been positioned on the road without lighting and presented a potential hazard to road users. Concerns were raised regarding flood signage on Acaster Lane and it was reported that some motorists had ignored “Road Closed” signs.

Councillor Galvin suggested that CoYC might consider placing a skip containing sandbags in the Memorial Hall car park if this might be of benefit.

Residents of Mill Garth Park were marooned for several days when water levels both sides of the site entrance blocked access. Councillor Harlington expressed serious concerns regarding access for emergency services particularly in view of the advanced age of many of the residents. The possibility of fitting non-return valves on the surface drainage pipes adjacent should be considered again although it was reported that they would not have helped in this instance.

Councillor Galvin reported that CoYC would clean the gulleys outside the Ship Inn, Hauling Lane, Mill Lane and under the old railway bridge on Acaster Lane as soon as water levels permitted.

(2) The Queen's 90th Birthday Beacons – this matter was deferred for discussion at the next meeting

10. Items to be included on the agenda for the next meeting. There are a considerable number of items to discuss but as the Memorial Hall heating system had failed it was agreed to end the meeting early. The Clerk will publish the agenda for the next meeting early to ensure all items for consideration and discussion are advised in good time
11. Date of next meeting: Monday 8 February 2016 at 7:30pm in the Memorial Hall

The Chairman closed the meeting at 9:35pm thanking all for their attendance