

ACASTER MALBIS PARISH COUNCIL

Minutes of the Annual Meeting of the Acaster Malbis Parish Council held on Monday, 11 May 2015, at the Memorial Hall, commencing at 7.30 pm.

Present: Councillors L A Frost, G Loney, J Smith, W G Taylor and D Walker
Mrs Y C Cook (Clerk)

One member of the public – Mr M Davies

As the to be elected new Clerk, the Chairman invited Mr Davies to stay.

ELECTIONS AND APPOINTMENTS FOR THE YEAR 2015-2016

The retiring Chairman called for nominations for:

- (a) *Chairman* – Councillor W G Taylor
- (b) *Vice Chairman* – Councillor D Walker
- (c) *Planning Committee* – Councillors J Smith (Convenor), G Loney and D Walker
- (d) *Grass Cutting Co-ordinator* – Councillor W G Taylor
- (e) *Monitoring Officer Income/Expenditure* – Councillor G Loney
- (f) *Local Councils Associations Representatives* – Councillors L A Frost and D Walker
- (g) *Representative Trustee – Acaster Malbis Memorial Hall* – Councillor G Loney

The above were proposed by Councillor Taylor, seconded by Councillor Smith and **agreed**.

Apologies for Absence:

Apologies were received from Ward Councillor Galvin.

Minutes of Meetings:

(a) *Parish Council Meeting held on 13 April 2015*

(b) *Planning Committee held on 30 April 2015*

Councillor Walker proposed, seconded by Councillor Smith that they be taken as read and accepted as a true record, this was **agreed**.

(c) *Annual Parish Meeting 9 March 2015* – Copies had been circulated for information.

Matters from Previous Meetings:

(a) *Superfast Broadband*

Councillor Walker had received no further information.

(b) *Preventative Measures – flooding near the Slipway*

Councillor Galvin was unable to attend the meeting.

(c) *Cobbler's Trod Sign*

Councillors Pumffrey and Walker had met with Mr Gamble who had suggested 'Cobbler's Trod' should be 'cut into' the post – one near 'River View' and one (double sided) on Mill Lane at a cost of £220.00. The meeting **agreed** to this and Councillor Walker will ask Mr Gamble to go ahead.

DW

(d) *Co-opted Members*

Following discussion, the meeting **agreed** that the Clerk would create a notice to be delivered to all properties on Lakeside and Mill Garth drawing their attention to the two vacancies on the Parish Council. Councillor Frost agreed to deliver the notices.

YCC
LAF

(e) *Clerk's Vacancy*

At this point Mr Davies was asked to leave the room.

It was **agreed** on the proposal of Councillor Walker, seconded by the Chairman that the Contract of Employment be accepted by the Council, with the exception of clause 7.1;

Councillor Walker stated that this clause concerning the Council carrying out a Risk Assessment of the Clerk designate's home was not acceptable to the occupant of 'Greenfields', Mill Lane. It was **agreed** that a **Disclaimer** be made on this; the Contract was then signed by the Chairman on behalf of the Council and by Mr M G Davies. A copy of the Contract is attached to these minutes.

ACTION

Correspondence

(a) The following correspondence was circulated: there was none.

(b) *YLCA Provision of Services Agreement*

This document had been previously circulated and the meeting **agreed** to accept the service offerings.

YCC

Crime Figures

The Clerk reported that PCSO Angela Hollywood had e-mailed stating there had been no incidents in the last month.

Planning

(a) *Applications*

(i) Single storey side extension at Chestnut Tree House, Mill Lane, Acaster Malbis. Applicant: Dr & Mrs A Inglis The application was considered at the Planning Committee Meeting held on 30 April 2015 at which no objection was **agreed**.

(ii) Removal of condition 4 of permitted application 01/01906/FUL to remove occupancy restriction at The Bungalow, Beechlands to Parish Boundary, Acaster Malbis. Application Mr Richard Dearlove It was **agreed** that the Council have no objection to this application.

(b) *Decisions*

(i) Single storey front and rear extensions and raising of roof height of side projection including removal of dormers at Holmedene Farm, Intake Lane, Acaster Malbis. Applicant: Mr Michael Meek The Clerk **reported** that this application had been approved subject to the usual conditions.

(ii) Siting of a moveable structure for use ancillary to existing twin unit caravan at 8 The Willows, Acaster Malbis. Applicant: Mrs Anne Wolstenholme The Clerk **reported** that this application had been approved subject to the usual conditions.

(c) *Appeals*

There were none

Finance

(a) *To consider Payment of Accounts*

(i) Insurance Premium – Aon UK Ltd	£683.36
(ii) Annual Subscription – Campaign to Protect Rural England	£36.00
(iii) NALC – Annual Subscription	£17.00

Councillor Loney proposed and Councillor Walker seconded that these accounts be paid, this was **agreed**.

(b) *To agree the transfer of £736.00 from the Bank Deposit Account to the Current Account.* This was proposed by the Chairman, seconded by Councillor Loney and **agreed**.

(c) *Bank Balances*

Deposit Account

13.04.15 Balance	£6715.65
28.04.15 1 st Precept Payment	£1387.00
11.05.15 Transfer to Curr a/c	(£ 736.00)

Current Account

13.04.15 Balance	£ 1.26
11.05.15 Transfer from Deposit a/c	£736.00
11.05.15 Aon UK Ltd	(£683.36)
11.05.15 CPRE Ann Sub	(£ 36.00)
11.05.15 NALC	(£ 17.00)
11.05.15 Balance	£ 0.90

11.05.15 Balance £7366.65

Balance at Bank £7367.55

(d) *Report on the Income/Expenditure compared with the Budget 2015-2016*

The Chairman **confirmed** that everything is in order.

(e) *Accounts for the Year Ended 31 March 2015*

Copies of the Financial Statement were circulated at the meeting. After consideration of the Financial Statement, it was **adopted** and signed by the Chairman.

The Chairman signed the relevant pages of the Receipts and Payments Book.

(f) *To adopt the Annual Return for the Year Ended 31 March 2015*

The Annual Return to the Auditors was **adopted** and signed by the Chairman on the proposal of Councillor Walker, seconded by Councillor Smith.

(g) *Annual Review of the Council's Fixed Assets*

Aon UK Ltd have appointed new underwriters – Maven Local Councils – and they have established a new policy whereby they do not itemise insured items. We are fully insured for a population of up to 1000, and the declared value as listed on the schedule. Should the Parish Council purchase another road sign, or bench, etc as long as it is within the sum quoted on the schedule we do not need to inform the Insurers.

Our assets comprise: Bus Shelter; Pinfold; Laptop; four Boundary Signs; projector; printer; sign post. It was **agreed** that the value of the Peppermint Still remain at £25.00 and the Slipway at £36,000.00.

City of York Council Matters

(a) *Matters raised by/with the Ward Member* - Councillor Galvin was unable to attend.

Any Other Matters

(a) *Memorial Hall – new tables and chairs*

As the Parish Council's Trustee representative on the Memorial Hall Committee, on their behalf Councillor Loney asked if the Council could ⁽¹⁾ purchase additional 6 small tables (£59 + VAT each), and 38 chairs (£30 + VAT each) to replace the old and worn out existing ones; or ⁽²⁾ consider making a contribution towards the cost. Following discussion the meeting **agreed** to purchase the tables and chairs required and donate the furniture to the Hall Committee.

GL
YCC

Items to be included on the Agenda for the Next Meeting

- (a) Superfast Broadband
- (b) Preventative Measures – flooding near the Slipway
- (c) Co-opted Members
- (d) Insurance – Council's Fixed Assets
- (e) Hazardous Tree Branch – Intake Lane

Date of next meeting: It was **confirmed** that the next meeting of the Parish Council will take place on Monday 8 June 2015 in the Memorial Hall commencing at 7.30 pm

The Chairman **closed** the meeting at 9.05 pm by thanking all for their attendance.